

**To: All Vendors Bidding on The College of New Jersey
Laundry Machines**

**From: Anup Kapur
Finance & Business Services**

Date: March 10, 2022

**ADDENDUM NO. 1
ISSUE DATE: March 18, 2022**

**REFERENCE: The College of New Jersey
Laundry Machines
Bid No. AB220029**

Date of Original Bidding Documents: February 26, 2022

INTENT: This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents and Prior Addenda if any, as identified above.

VENDOR QUESTIONS:

1. How many washers (Are you interested in top load or front load washers)?

TCNJ Response: Please see Attachment A of the Request for Proposal for a summary and number of all residence hall and Trenton State College Corporation washer and dryer needs, including gas and electric units. The Washer and dryer equipment rental and maintenance needs for our Packer Hall athletic facilities (Department of Athletics) is detailed in the Athletics Facility Equipment Needs portion of the RFP.

2. How many dryers (Are you interested in gas or electric dryers)?

TCNJ Response: Please see Attachment A of the Request for Proposal for a summary and specific number of all residence hall and Trenton State College Corporation washer and dryer needs, including gas and electric units. The number of washers is detailed in Attachment A. The Washer and dryer equipment rental and maintenance needs for our Packer Hall athletic facilities (Department of Athletics) is detailed in the Athletics Facility Equipment Needs portion of the RFP.

3. Are you OK with speaking with a laundry specialist to go over all details?

TCNJ Response: Per the RFP, all questions must be submitted in writing via email (kapura@tcnj.edu) or fax (609-637-5140) to Anup Kapur, Finance & Business Services, The College of New Jersey, no later than March 10, 2022 by 4 p.m. Should any questions be received, an addendum will be placed in the newspaper and the addendum will be posted on the Office of Finance & Business Services website (www.tcnj.edu/~budfin/) no later than March 18, 2022. Any and all such addenda MUST be attached to each vendor's proposal submission.

4. Are you looking to lease or purchase these machines?

TCNJ Response: Per the RFP, "The College of New Jersey is seeking proposals for the lease and maintenance service of Laundry Machines. This involves washers and dryers for use by College residents at the College of New Jersey, on campus Residential Education staff apartments, off campus houses, as well as laundry machines for our Athletics program. The College will lease, without option to buy, commercial grade washing machines and dryers, as determined by the College from the Contractor. The Contractor will deliver and install all machines, provide signage containing instructions for proper use, service and maintain all machines, and make all machine repairs. "The College is not interested in purchasing the laundry equipment.

5. Do you have any other locations that you would like us to provide you a quote for as well?

TCNJ Response: All required location needs are detailed in the RFP. Also, please see questions one and two above.

6. Please provide the full address where the machines will go.

TCNJ Response: The units will go to various locations on the College of New Jersey campus as detailed in the RFP. The TCNJ address is 2000 Pennington Road, Ewing, New Jersey

7. What is your relationship with this property? (Owner, Manager, Etc.)

TCNJ Response: The Laundry Contract is managed by the College of New Jersey office of Auxiliary and Contract Services. The RFP is managed by the Office of Procurement Services.

8. Are there space limitations in the Pro Staff apartments in Hausdoeffler, Pennington or Phelps halls?

TCNJ Response: The size of the space in the Pro Staff apartments in Hausdoeffler Hall and Phelps Hall that the machine would go is 41" wide, 8' tall and 40" deep. For the Pennington Road property, the only place we have size limitations is 1904 Pennington where there is currently a stackable unit.

The space limitations at 1904 Pennington Road are 27 inches wide by 29 inches deep and 79 inches high. The entry door has a clearance of 31". The entry landig is 34" x 36". There are 5 steps to the area where the equipment sits. In order to replace the current equipment, the hand railing going up the steps has to be removed allowing for a width of 28" up the staircase. A picture is attached of the Pennington Road property in question.



9. The RFP requires Energy Star rated machines. The Speed Queen Homestyle machines that are on campus now, used to be Energy Star, however that has changed. The only Speed Queen Energy Star machines now are the Commercial digital machines. Is this a requirement? Are Homestyle machines acceptable?

TCNJ Response: Energy Star machines are not a requirement. As noted in the specifications, preference will be given to vendors that propose Energy Star (if and where applicable).

10. Who is the current laundry vendor?

TCNJ Response: Caleco is the current laundry vendor.

11. The machines requested in Athletics, are there same sized machines there now?

TCNJ Response: Per the specifications, there are three (3) washers in total: 2 high capacity industrial washers and 1 35-45lb commercial washer. The 2 larger machines that are specified are the same that are in place now (see question and response below for further clarification) and the 3rd machine being specified is larger than what is in that space currently.

12. After reviewing the bid package for this project (Vendor) will not bid on the small chassis equipment. (307 units). We would bid on the On Premises Laundry equipment for the Athletic Dept. (Since your package does say that you would entertain separate bidders. If it is acceptable for either outright purchase or a leasing arrangement, we would be interested. We would appreciate your earliest response.

TCNJ Response: There is language about TCNJ reserving the right to award to two or more bidders in the RFP. However, that is not the intent for this Contract. Therefore, TCNJ does not intend to entertain two separate bidders for laundry equipment and services. Additionally, TCNJ does not intend to entertain outright purchase of these units and is not part of the scope of this project.

13. I saw that the RFP states that dryers for the Athletic Department must be new or less than 12 years old and the 60lb capacity washers must be new or less than 7 years old. Would laundry machines for the residence halls that are *not new* be acceptable, and if so, of less than what vintage would be acceptable by the college?

TCNJ Response: The College is seeking new laundry assets for the residence halls and the Trenton State College Corporation houses. Laundry units for the residence halls or the Trenton State College Corporation that are not new would not be acceptable.

14. Per the BID Proposal # AB220029, the College is requesting the installation of three (3), 65lb Electric Tumblers for the Athletics Department. Upon further research from manufacturers that are typically used in the College environment, there is no such machine available for purchase. The sizes that are readily available would be a 55lb or 75lb machine. Furthermore, past experience has proven that the College's utilities in the Athletic Facility are not suitable to withstand a 75lb Electric Tumbler without extensive upgrades to the current electrical utilities. This request was made in 2016 RFP on just two (2) machines, and contractor quotations presented for this upgrade at that time, ranged from \$40,000.00 - \$50,000.00 on just two (2) machines in 2016. It would be in the College's best interest to continue utilizing three (3), 55lb Electric Tumblers. **Will College of New Jersey accept, three (3) 55lb Electric Tumblers under 12 years of age?**

TCNJ Response: The 3 dryers as specified in the bid documents are noted to be 65lb. However, given they are actually 55lb machines currently, the College will change the requirement to them being minimum 55lb machines.

15. As specified in the BID Proposal # AB220029, the Athletic Department is looking for a brand new, 35-45lb Extractor Washer. Considering the other large chassis washers in Athletics are acceptable under 7 years old, and current machine sizing is 30lbs; **Will the College accept, one (1) 30lb Washer/Extractor that is less than 7 years old?** To clarify; this would be in addition to the (2), 60lb Extractor Washer request.

TCNJ Response: The College will accept a machine less than 7 years old for the smaller washer (35-45lb) as well.

16. What is the current per unit per month cost of the equipment?



TCNJ Response: The Open Public Records Act, NJSA 47:1 A-1, outlines the types of records that are open to the public and procedures for requesting such records. Instructions are on our General Counsel's website, <https://ogc.tcnj.edu/>.

17. Are top load machines mandatory or can the equipment be all front load?

TCNJ Response: The requisite number of each unit type is detailed in Attachment A of the RFP. Attachment A delineates the number of units required by type (e.g. front load, top load, etc.)

End of Addendum No. 1