



**To: All Vendors Bidding on The College of New Jersey
Interior Renovations at Trenton Hall Project**

From: The College of New Jersey

Date: February 25, 2019

ADDENDUM NO. 2

ISSUE DATE: February 25, 2019

REFERENCE: The College of New Jersey
Interior Renovations at Trenton Hall Project
Bid No. AB190019

Date of Original Bidding Documents: January 26, 2019

Date of Addendum No. 1: February 21, 2019

INTENT: This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents and Prior Addenda if any, as identified above. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

1.1 Written Inquiries were due on February 14, 2019.

CONTRACTOR'S QUESTIONS:

Q1. It appears specifications 00 54 00 "Agreement Form Supplements" and 00 73 00 "Supplementary Conditions" are missing from the specifications, please provide.

A1. Section titles under "Owner Insert" of the Table of Contents should be replaced with the following:

Bidding Requirements

Milestone Schedule

Contract Forms

Conditions of the Contract

The appropriate sections were included as part of the bid package.

Q2. Please provide more information about the required signage. The specifications appear to be written around Rider College and not TCNJ.

A2. Specification section 10 14 00 is revised as follows:

Section 1.1.B – Related requirements to be deleted.

Section 1.6.A – Quality Assurance – Perform work according to the College’s graphic standards policy.

Q3. In regards to drawing A2.01; Rooms 102, 102A, 103, 113A, 110A are calling for new ceilings and grid according to note 2. Are the remaining rooms to have the existing ceiling remain?

A3. Per D2.01, showing extent of ceiling modifications, the entire room does not get new ceilings, only the row next to the new walls have note 2.

Q4. Please advise if the college has a fire alarm vendor under contract who is to be utilized to tie in the new fire alarm work to the existing system.

A4. Fire Alarm Vendor under contract is Siemens; John Kile – Office: (856) 385-7553, Cell: (856) 437-9286.

Q5. Please provide the location of electrical panel LP-1A and Attic IT Equipment Room.

A5. Please refer to Drawing E-301 for the location of electrical panel LP-1A and IT Equipment Room.

Q6. On the fire alarm portion on the job need clarification as the drawings show the devices going back to the Honeywell fire panel but the spec calls for like devices to what is existing. I believe the existing devices go back to a Siemen’s Fire panel and then a signal is given to the Honeywell panel to alarm for event or trouble. Can you clarify the intent? New devices and where that loop would be wired. If wired back to Honeywell additional scope would be incurred by Siemens as they would have to install monitor modules that would be triggered by the Honeywell panel if those new devices went into alarm.

A6. Please refer to Drawing E-301 for the Revised Fire Alarm Riser Diagram. Siemens contact information has also been included. Please refer to Fire Alarm system Note #1.

1.2 Additional Information for Bidders

A. Locations of utility rooms for estimating purposes.

- a. Basement Electrical Room. This room is located under RM128 (next to RM127).
- b. IT room in Attic. This room is located above RM127. Pathway is through ceiling into Attic space. Runs along roof beams.

B. Temp Partition in Corridor H104. To minimize dust and noise, install a partition in the corridor outside Rms 102 and 114. Specs: 2x4 construction, gypsum board on both sides, filled with insulation for acoustic purposes. Elevator side should be finished and painted. Due to the use of Rm 106 for 2 events during the construction period, the install date of this partition will be confirmed by TCNJ prior to start of construction. Prior to this installation date, plastic or other measures may need to be installed on a temp basis.

C. Office Move. Prior to the contractor start date, the occupants will pack their books, files and personal items into standard moving boxes. The contractor is to label all boxes, tables, chairs, etc. and move them into the following areas: All boxes to go into Room 107. All furniture to go

into Room 009 (located under Lobby 105). At completion of construction, all furniture and boxes returned to offices.

Inventory is as follows:

- a. 90 boxes (relocation only, boxes provided by TCNJ and packed by occupants)
- b. 113- Sharon Byrnnne
 - i. 1 Desk 66" w x 30" w/ left return 48" x 24"
 - ii. 4 chairs
 - iii. 2 bookcases 36" w
 - iv. 1 File 4 drawer 36" w
 - v. 1 Table 36" dia.
 - vi. 1 Small table 36" w x 20"
- c. 102- Matt Middleton
 - i. 1 Desk 60" x 30" credenza
 - ii. 1 Credenza 62" w x 24" d w/ hutch (dark wood)
 - iii. 4 Task chairs
 - iv. 1 File 30" w w/ 4 drawers
 - v. 1 Computer workstation 37" w x 27" d
 - vi. 1 Bookcase 23" w 4 shelves wood
- d. 103- Double office D King & D Jackson
 - i. 2 Desks 66" x 30", return 48" x 24" (new)dark finish
 - ii. 2 Task chairs
 - iii. 3 Guest chairs
 - iv. 1 Rd table 36" dia.
 - v. 1 BBF file ped 15" w
 - vi. 1 Refrigerator small
 - vii. 2 Vertical files 15" w x 63" h
- e. 110- C Kartoz
 - i. 1 Desk 66" x30" w/ right return 48" x 24" dark wood lam
 - ii. 3 Guest chairs, 1 lounge chair
 - iii. 2 Bookcases tall 36" w
 - iv. 1 36" rd table
 - v. 1 File 36" w 4 drawer
 - vi. 1 Small table
- f. 109- Double adjunct office
 - i. 2 Desks 30 x60
 - ii. 4 chairs
 - iii. 3 Vertical files Blk color- 18" each
 - iv. 1 Lateral file blk 36" w 3 drawer
 - v. 1 Credenza 60" w
 - vi. 2 file cabinets (2 drawer each) with top surface
 - vii. 1 Vertical file gray 18" w

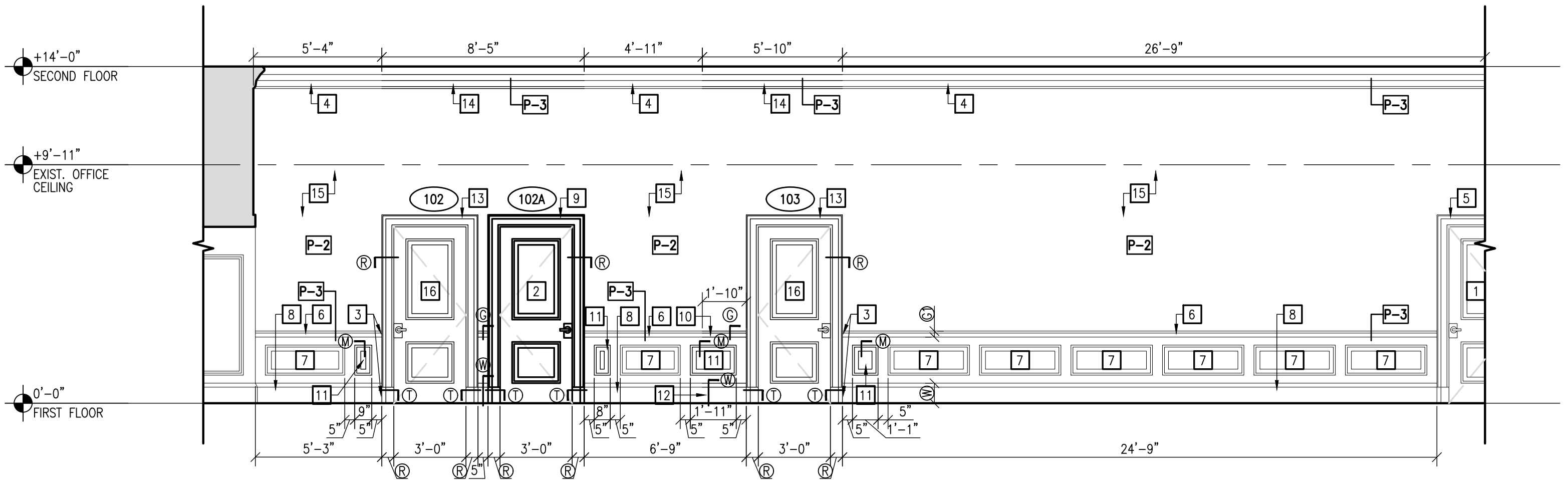
1.3 Alternates

- A. Alternate 1: **Delete** all scope of work for Room 127 Conference room. This includes cabinetry, electrical and data work.
- B. Alternate 2: Office Doors 102, 103, and 113, and all associated components and trim/molding, shall be carefully removed during demolition and salvaged for reinstallation for modified office layout. Doors 102A, 110A, and 113A shall be new as indicated in the bid documents. **(Base bid includes all new doors.)**
- C. Alternate 3: New wainscot and molding to be limited to areas immediately affected by construction. See attached sketches SKA5.01.1 and SKA5.01.2 for more information. **(Base bid includes all new molding between doors and/or wall ends)**
- D. Alternate 4: **Delete** 4 new WAP points (E-201). **Delete** 4 new IT outlets in new offices (exact locations to be determined prior to construction).

1.4 Attachments

- A. SKA5.01.1 – Partial Interior Elevation – Corridor (1)
- B. SKA5.01.2 – Partial Interior Elevation – Corridor (2); Typical Office Interior Elevation (4)
- C. E-052 – First Power Demo Plan
- D. E-201 – Basement & First Power Part Plans A, B & C – New Work
- E. E-301 – Fire Alarm Riser Diagram and Schedule
- F. Revised Milestone Schedule
- G. Revised Construction Bid Proposal Form

END OF ADDENDUM NO. 2



1

PARTIAL INTERIOR ELEVATION - CORRIDOR

SCALE: 1/4" = 1'-0"

DRAWING NOTES

NOTE: THESE NOTES REFER TO THIS SHEET ONLY.

- | | | |
|--|--|--|
| <p>[1] EXISTING DOOR TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.</p> <p>[2] NEW DOOR. REFER TO DOOR SCHEDULE AND DETAILS FOR MORE INFORMATION.</p> <p>[3] MODIFY EXISTING CHAIR RAIL, BASEBOARD MOULDING, & RAISED WAINSCOT PANEL AS REQUIRED TO ACCOMMODATE NEW DOOR, DOOR CASING, AND PLINTH BLOCK.</p> <p>[4] EXISTING CROWN MOULDING PROFILE TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.</p> <p>[5] EXISTING DOOR CASING PROFILE AND PLINTH BLOCK TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.</p> <p>[6] EXISTING CHAIR RAIL PROFILE TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.</p> | <p>[7] EXISTING RAISED WAINSCOT PANEL PROFILE TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.</p> <p>[8] EXISTING BASEBOARD PROFILE TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.</p> <p>[9] NEW DOOR CASING AND PLINTH BLOCK TO MATCH EXISTING BUILDING STANDARD. REFER TO MOULDING PROFILES FOR MORE INFORMATION.</p> <p>[10] SALVAGED CHAIR RAIL PROFILE TO BE REUSED. REFER TO MOULDING PROFILES FOR MORE INFORMATION.</p> <p>[11] SALVAGED RAISED WAINSCOT PANEL PROFILE TO BE REUSED. REFER TO MOULDING PROFILES FOR MORE INFORMATION.</p> | <p>[12] SALVAGED BASEBOARD PROFILE TO BE REUSED. REFER TO MOULDING PROFILES FOR MORE INFORMATION.</p> <p>[13] SALVAGED DOOR CASING AND PLINTH BLOCK TO BE REUSED. REFER TO MOULDING PROFILES FOR MORE INFORMATION.</p> <p>[14] SALVAGED CROWN MOULDING PROFILE TO BE REUSED. REFER TO MOULDING PROFILES FOR MORE INFORMATION.</p> <p>[15] PATCH & REPAIR WALLS. WALLS TO RECEIVE (1) COAT PRIMER, (2) COATS FINISH PAINT. REFER TO FINISH PLANS & FINISH SCHEDULE FOR MORE INFORMATION.</p> <p>[16] SALVAGED DOOR TO BE REUSED. REFER TO DETAILS FOR MORE INFORMATION.</p> |
|--|--|--|
- NOTE: ALL DIMENSIONS ARE APPROXIMATIONS AND MUST BE FIELD VERIFIED.

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SOMJENARCHITECTS
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Rockaway, NJ 07866
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www.planetPSA.comTRENTON HALL INTERIOR
RENOVATIONS AT:THE COLLEGE OF
NEW JERSEY2000 PENNINGTON RD.
EWING, NEW JERSEY 08628-0718
BLOCK: 215 | LOT: 131PARTIAL INTERIOR
ELEVATION - CORRIDOR
(1)

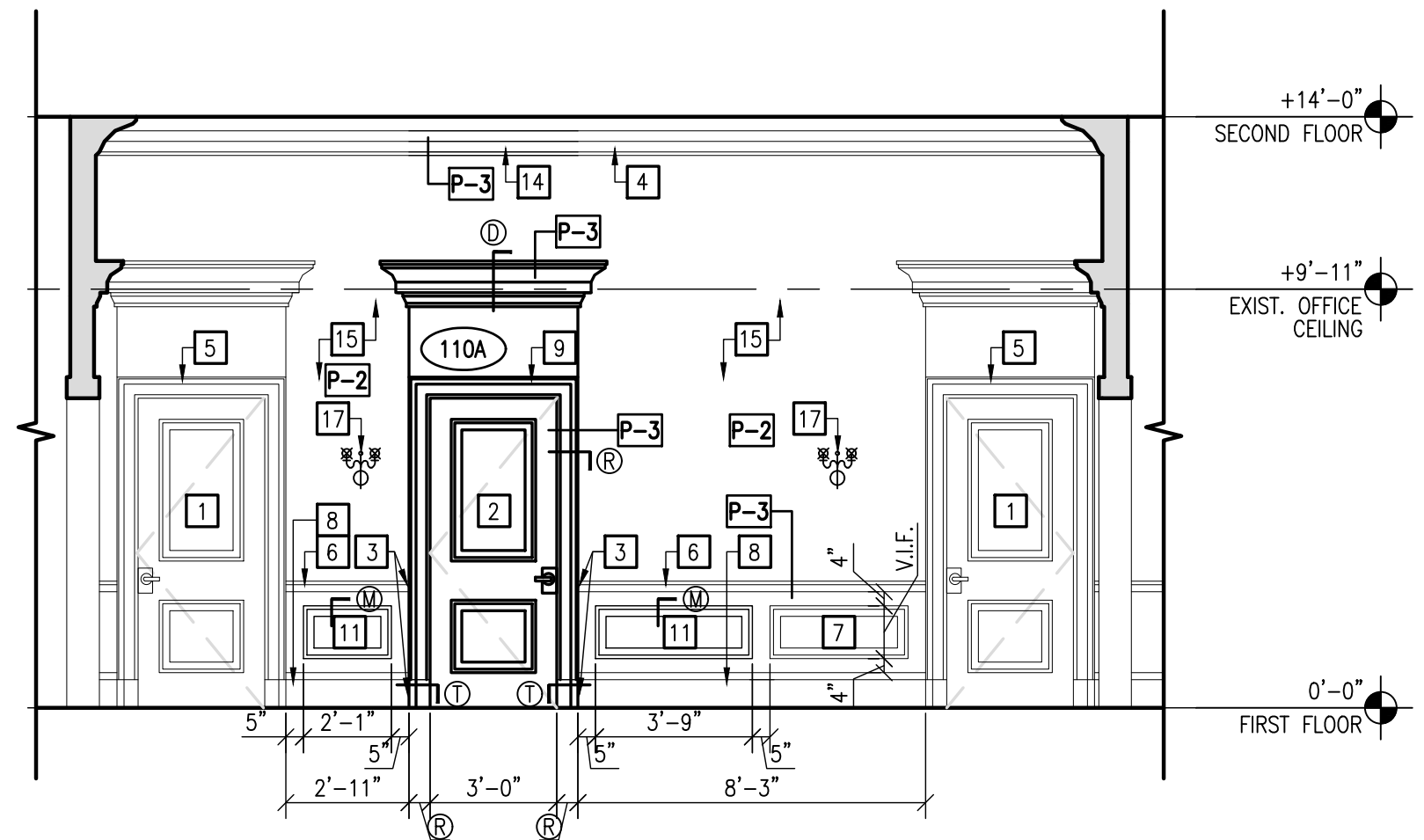
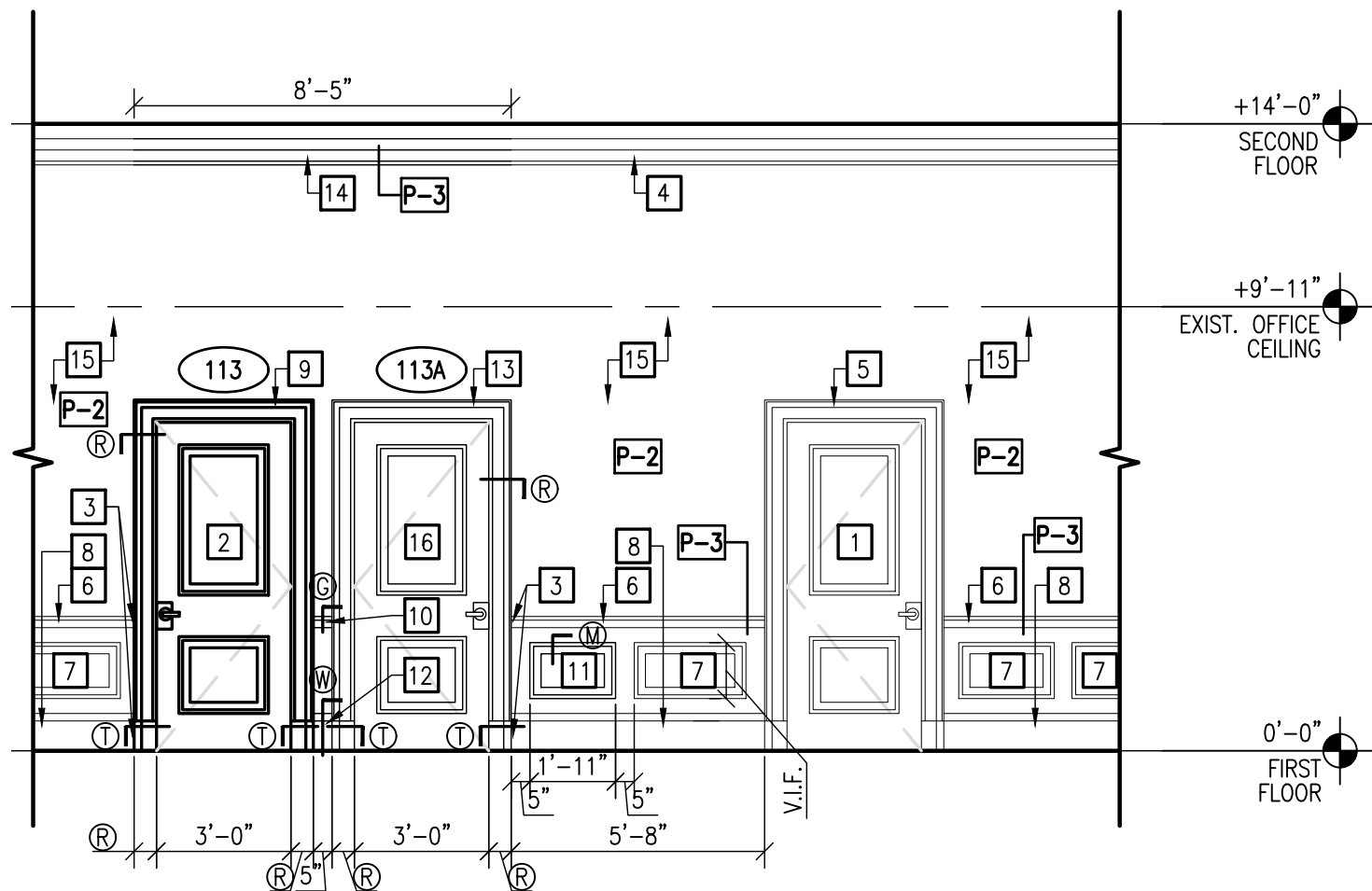
SCALE: 1/4" = 1'-0"

WB
PROJECT MANAGERBV
DRAWN BY7787
PROJECT NUMBER25-FEBRUARY-2019
RELEASE DATE © COPYRIGHT 2019 PARETTE SOMJEN ARCHITECTS L.L.C.

SHEET NUMBER

SKA5.01.1

02/25/2019 - ADDENDUM #02



2 PART. INT. ELEV. - CORR. SC: 1/4" = 1'-0"

4 PART. INT. ELEV. - CORR. VEST. 1/4" = 1'-0"

DRAWING NOTES

NOTE: THESE NOTES REFER TO THIS SHEET ONLY.

- 1 EXISTING DOOR TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.
- 2 NEW DOOR. REFER TO DOOR SCHEDULE AND DETAILS FOR MORE INFORMATION.
- 3 MODIFY EXISTING CHAIR RAIL, BASEBOARD MOULDING, & RAISED WAINSCOT PANEL AS REQUIRED TO ACCOMMODATE NEW DOOR, DOOR CASING, AND PLINTH BLOCK.
- 4 EXISTING CROWN MOULDING PROFILE TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.
- 5 EXISTING DOOR CASING PROFILE AND PLINTH BLOCK TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.
- 6 EXISTING CHAIR RAIL PROFILE TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.

- 7 EXISTING RAISED WAINSCOT PANEL PROFILE TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.
- 8 EXISTING BASEBOARD PROFILE TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.
- 9 NEW DOOR CASING AND PLINTH BLOCK TO MATCH EXISTING BUILDING STANDARD. REFER TO MOULDING PROFILES FOR MORE INFORMATION.
- 10 SALVAGED CHAIR RAIL PROFILE TO BE REUSED. REFER TO MOULDING PROFILES FOR MORE INFORMATION.
- 11 SALVAGED RAISED WAINSCOT PANEL PROFILE TO BE REUSED. REFER TO MOULDING PROFILES FOR MORE INFORMATION.
- 12 SALVAGED BASEBOARD PROFILE TO BE REUSED. REFER TO MOULDING PROFILES FOR MORE INFORMATION.

- 13 SALVAGED DOOR CASING AND PLINTH BLOCK TO BE REUSED. REFER TO MOULDING PROFILES FOR MORE INFORMATION.
- 14 SALVAGED CROWN MOULDING PROFILE TO BE REUSED. REFER TO MOULDING PROFILES FOR MORE INFORMATION.
- 15 PATCH & REPAIR WALLS. WALLS TO RECEIVE (1) COAT PRIMER, (2) COATS FINISH PAINT. REFER TO FINISH PLANS & FINISH SCHEDULE FOR MORE INFORMATION.
- 16 SALVAGED DOOR TO BE REUSED. REFER TO DETAILS FOR MORE INFORMATION.
- 17 EXISTING WALL LIGHT TO REMAIN. PROTECT THROUGHOUT ALL PHASES OF DEMOLITION AND CONSTRUCTION.

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BLOCK: 215 | LOT: 131

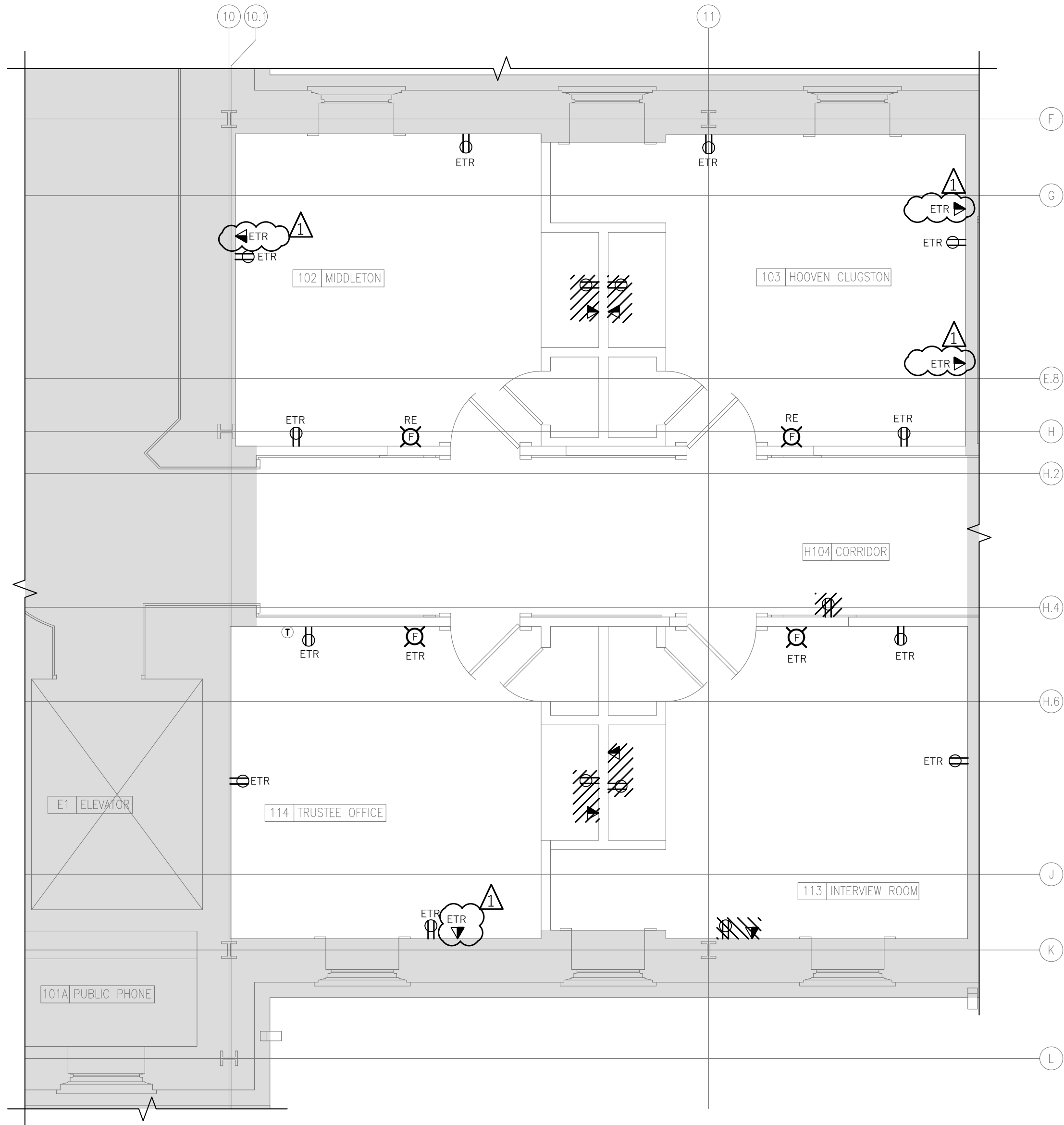
PARTIAL INTERIOR
ELEVATION - CORRIDOR (2)
& PARTIAL INTERIOR
ELEVATION - CORRIDOR (4)

SCALE: 1/4" = 1'-0"

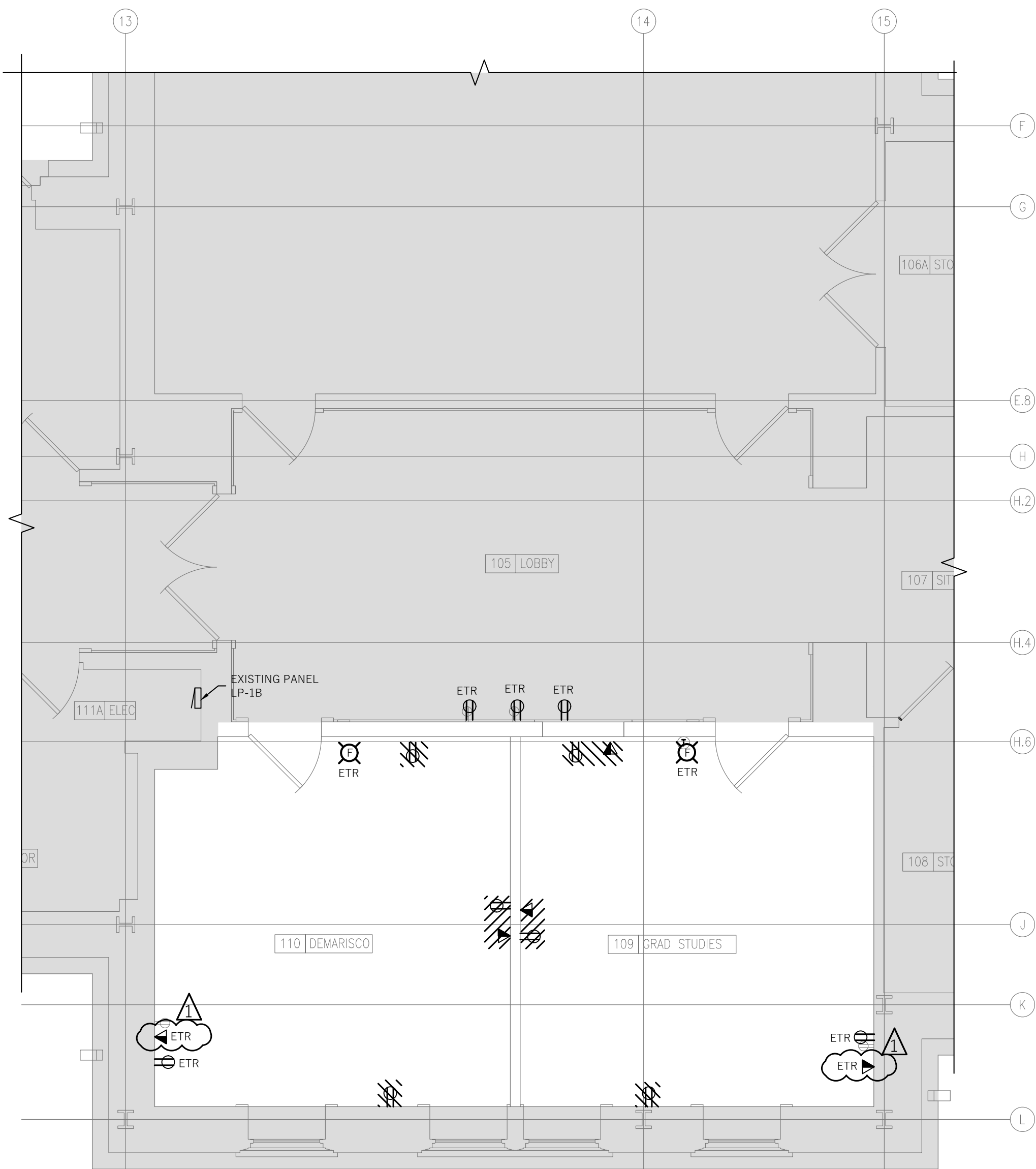
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7787
PROJECT NUMBER

SHEET NUMBER
SKA5.01.2
02/25/2019 - ADDENDUM #02

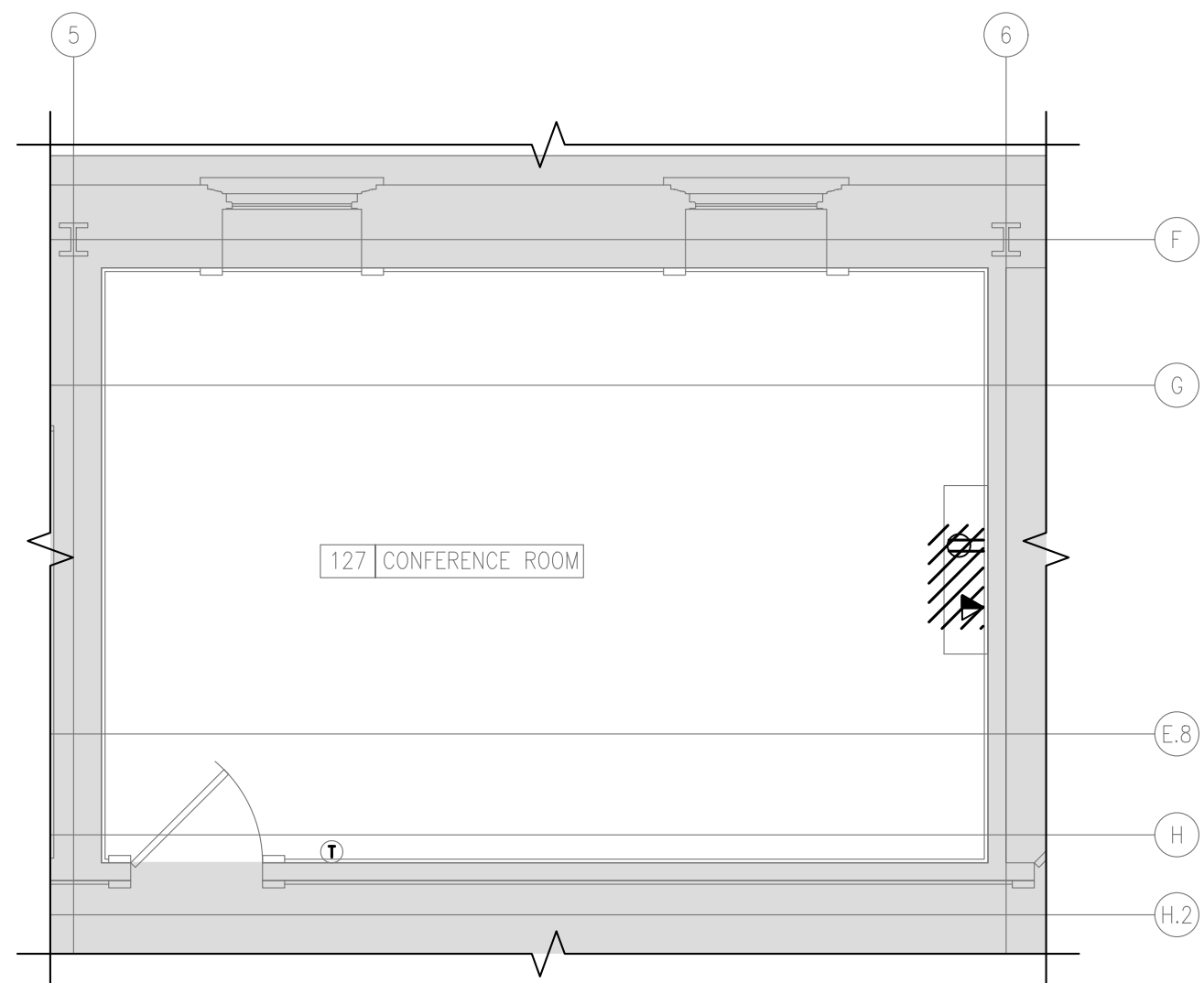
25-FEBRUARY-2019
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1 FIRST FLOOR POWER PART PLAN A- DEMO WORK
SCALE: 1/4" = 1'-0"



2 FIRST FLOOR POWER PART PLAN B - DEMO WORK
SCALE: 1/4" = 1'-0"



3 FIRST FLOOR POWER PART PLAN C - DEMO WORK
SCALE: 1/4" = 1'-0"

GENERAL NOTES:

- CONTRACTOR SHALL VERIFY EXISTING CONDITIONS BEFORE PROCEEDING WITH ANY WORK

SHEET NOTES:

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Energy Audit Union, NJ 07083
Project Management T : 973.866.KeRi (5374)
Sustainable Consulting F : 973.866.5370
Construction Administration W : kerienengineering.com

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BLOCK: 215 | LOT: 131

2019-02-25 ADDENDUM #2
2018-11-13 ISSUED FOR
CONSTRUCTION

REV	DATE	REMARK
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- | | |
|--------------------------------|-------------|
| □ Marc R. Parette A.I.A. | |
| NCARB Registration | 44264 |
| New Jersey Architect | 10436 |
| New York Architect | 024312 |
| Pennsylvania Architect | 014798B |
| Maryland Architect | 10445 |
| New Jersey Planner | 4981 |
| Alabama Architect | 5996 |
| Louisiana Architect | 6261 |
| Florida Architect | AR 93131 |
| Michigan Architect | 1301053053 |
| Nevada Architect | 6311 |
| □ Gregory J. Somjen A.I.A. | |
| NCARB Registration | 47178 |
| New Jersey Architect | 13349 |
| Massachusetts Architect | 9629 |
| Delaware Architect | 6616 |
| Virginia Architect | 0401 011210 |
| Connecticut Architect | 8622 |
| New York Architect | 032435-1 |
| Nevada Architect | 6280 |
| District Of Columbia Architect | 101294 |
| □ William H. Bannister, A.I.A. | |
| New Jersey Architect | 19142 |

MITUL PATEL, P.E.
NJ LICENCE NO.: 4852600
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SIGNATURE

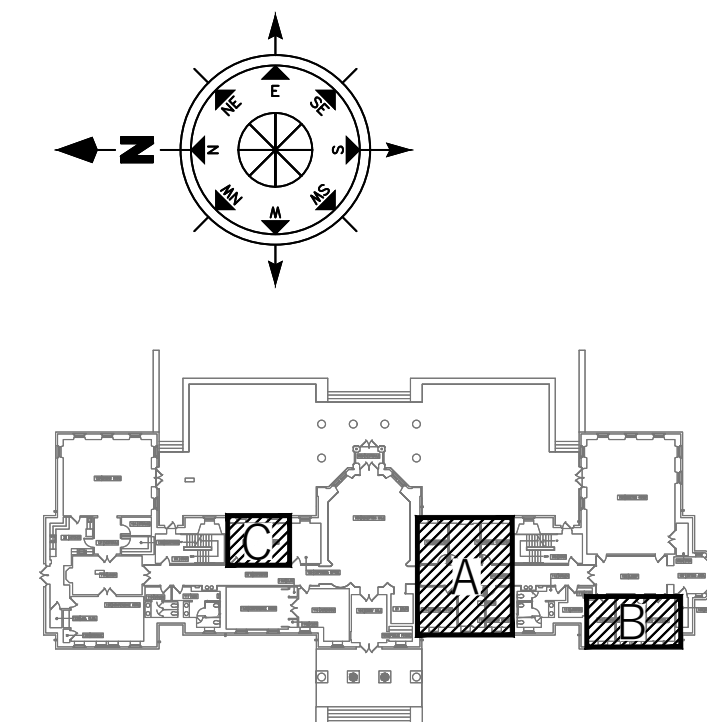
FIRST FLOOR POWER PART
PLANS A, B & C - DEMO
WORK

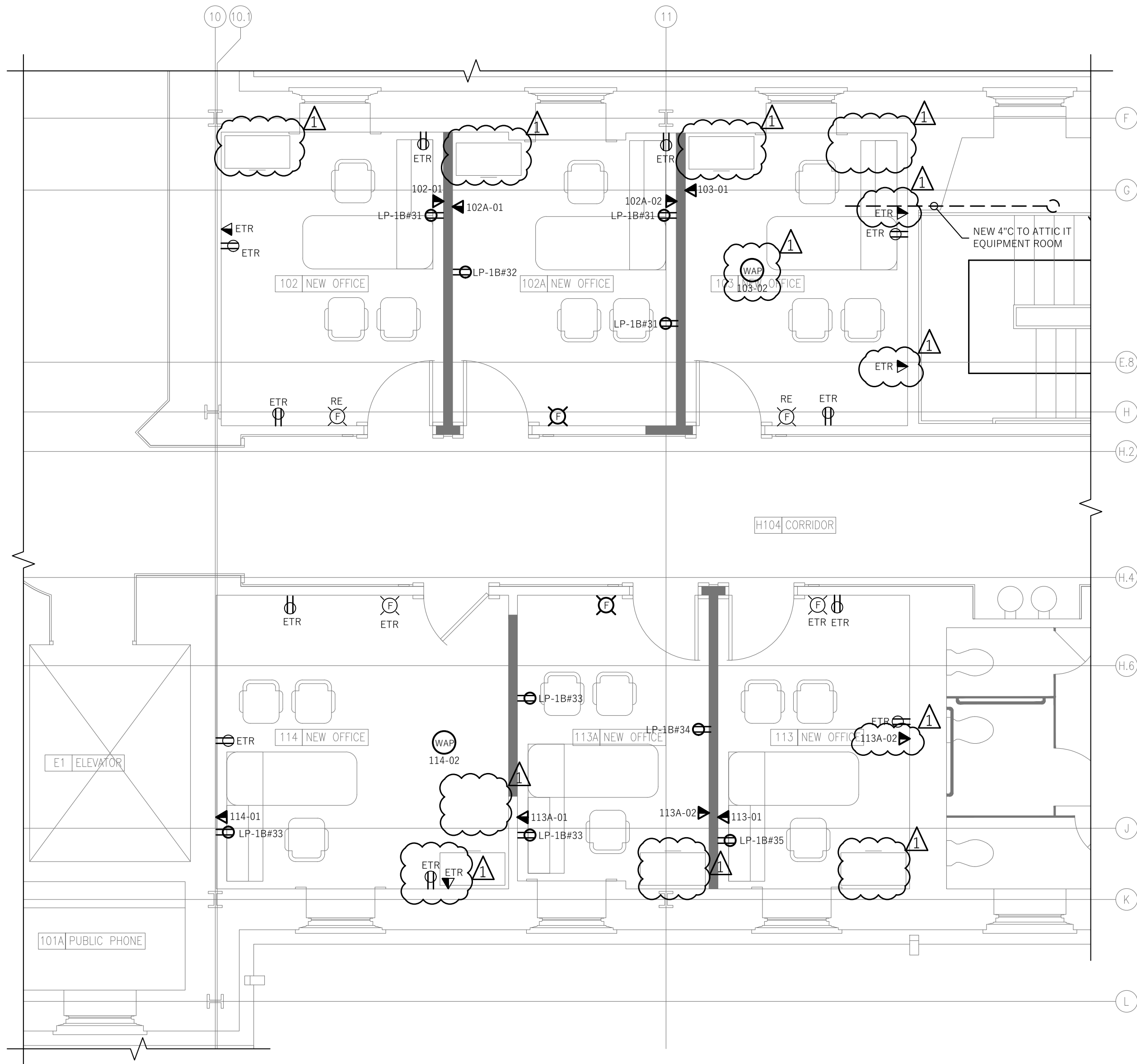
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IF THE DRAWING IS 30" x 36". DRAWINGS WHICH ARE NOT
PLOTTED AT THE SPECIFIED SHEET SIZE ARE NOT TO SCALE.

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KP DRAWN BY	E-052
7787 PROJECT NUMBER	

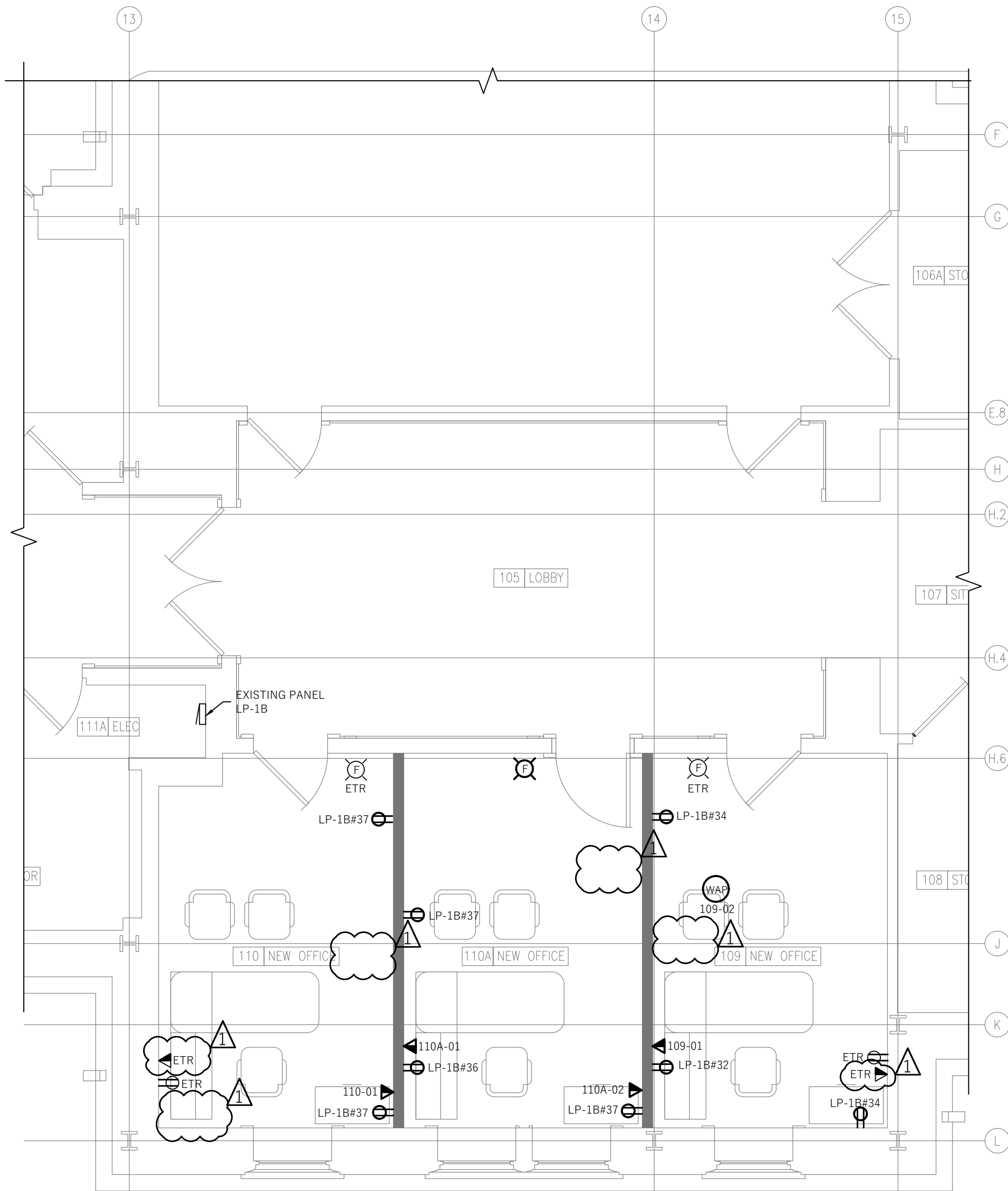
13-NOVEMBER-2018
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KERI PROJECT NO: 18146

KEY PLAN:

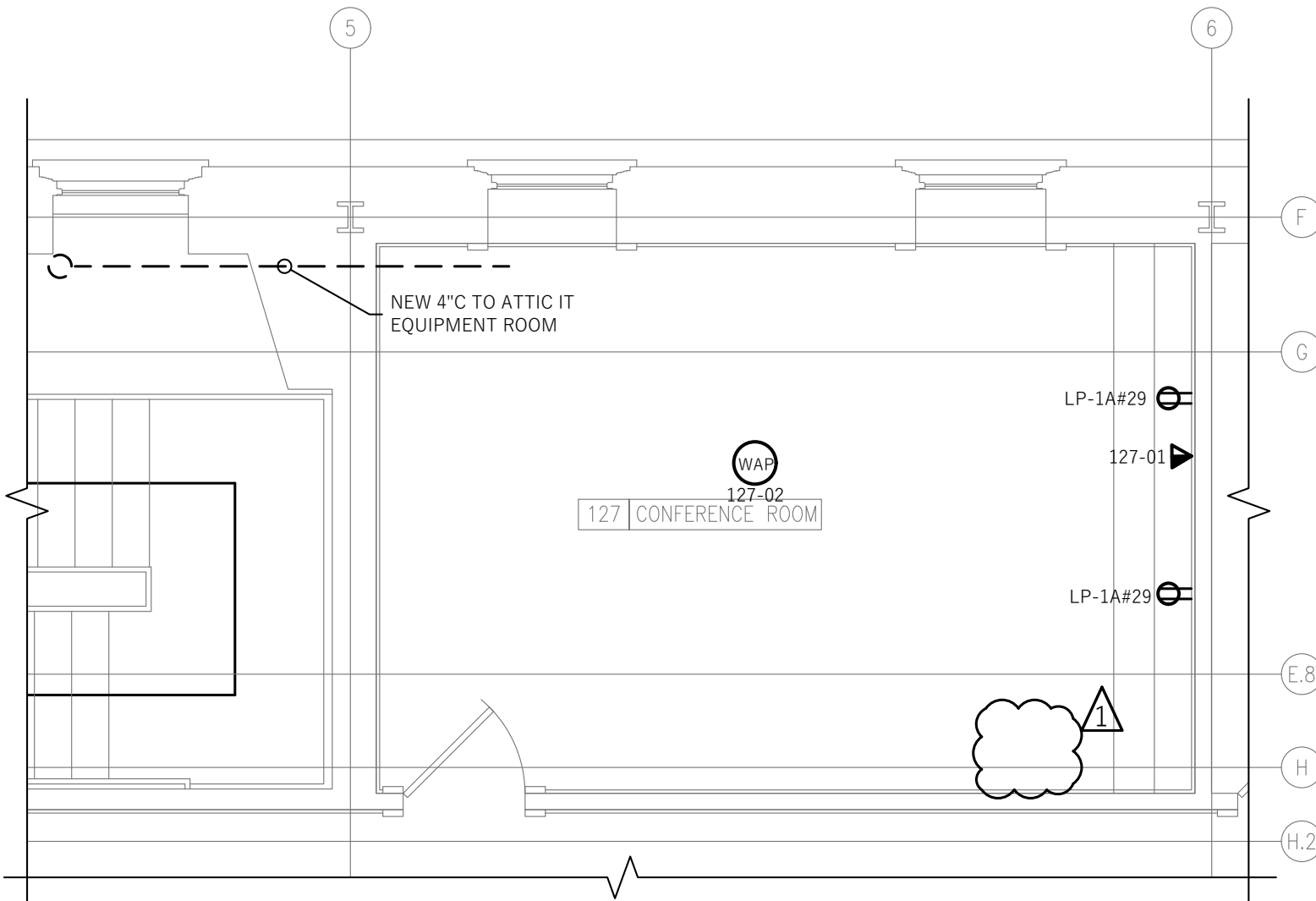




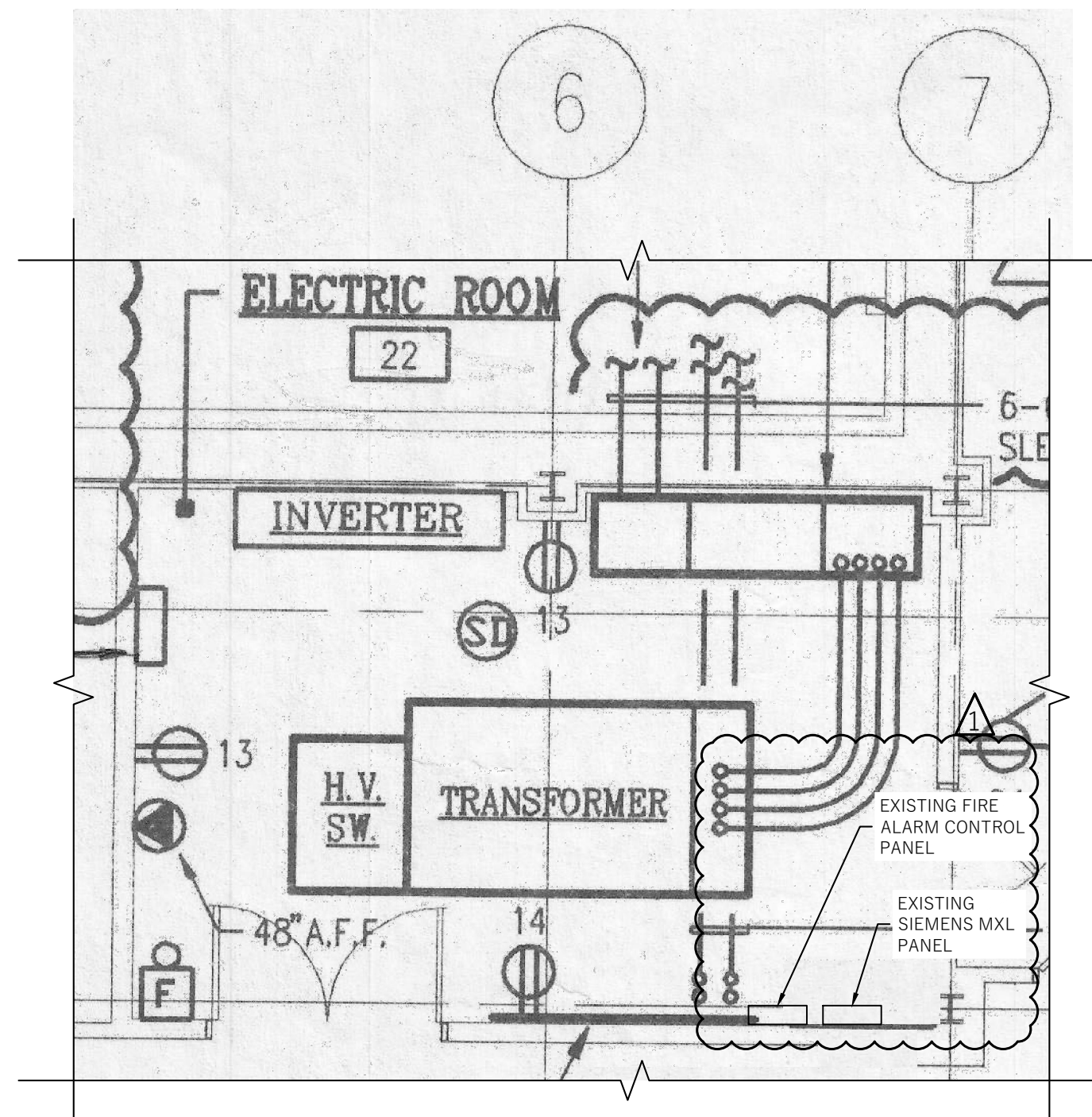
1 FIRST FLOOR POWER PART PLAN A - NEW WORK
SCALE: 1/4" = 1'-0"



2 FIRST FLOOR POWER PART PLAN B - NEW WORK
SCALE: 1/4" = 1'-0"



3 FIRST FLOOR POWER PART PLAN C - NEW WORK
SCALE: 1/4" = 1'-0"



4 BASEMENT PART PLAN - ELECTRICAL ROOM
SCALE: 1/4" = 1'-0"

Plan ID	Location	Voice	Data	CATV	Notes
102-01	New Office	1	2	0	18" AFF Wall mount
102A-01	New Office	1	2	0	18" AFF Wall mount
102A-02	New Office	1	2	0	18" AFF Wall mount
103-01	New Office	1	2	0	18" AFF Wall mount
103-02	New Office	0	2	0	Ceiling Mount; Wireless AP
109-01	New Office	1	2	0	18" AFF Wall mount
109-02	New Office	0	2	0	Ceiling Mount; Wireless AP
110-01	New Office	1	2	0	18" AFF Wall mount
110A-01	New Office	1	2	0	18" AFF Wall mount
110A-02	New Office	1	2	0	18" AFF Wall mount
113-01	New Office	1	2	0	18" AFF Wall mount
113A-01	New Office	1	2	0	18" AFF Wall mount
113A-02	New Office	1	2	0	18" AFF Wall mount
114-01	New Office	1	2	0	18" AFF Wall mount
114-02	New Office	0	2	0	Ceiling Mount; Wireless AP
127-01	Conference Room	1	4	1	18" AFF Wall mount
127-02	Conference Room	0	2	0	Ceiling Mount; Wireless AP

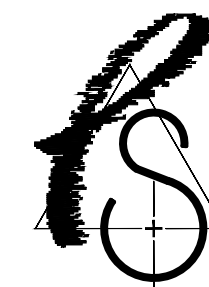
5 COMMUNICATION SCHEDULE
SCALE: N.T.S.

GENERAL NOTES:

- CONTRACTOR SHALL VERIFY EXISTING CONDITIONS BEFORE PROCEEDING WITH ANY WORK
- CONTRACTOR SHALL COORDINATE WITH ARCHITECTURAL DRAWINGS FOR EXACT LOCATION AND HEIGHT OF OUTLETS
- CONTRACTOR SHALL COORDINATE POWER AND DATA OUTLET LOCATIONS WITH THE FURNITURE PLAN AND ARCHITECTURAL DRAWINGS
- CONTRACTOR SHALL REPLACE OUTLETS AND COVER PLATE FOR ALL EXISTING POWER AND DATA OUTLETS THAT ARE TO REMAIN TO MATCH NEW OUTLETS.
- CONTRACTOR SHALL MAKE SURE ALL NEW DEVICES SHALL BE COMPATIBLE WITH THE EXISTING FIRE ALARM SYSTEM. CONTRACTOR SHALL RETAIN THE SERVICES OF FIRE ALARM MAINTENANCE CONTRACTOR FOR NEW FIRE ALARM DEVICES. WIRING INSTALLATION OF CONNECTION TO EXISTING FIRE ALARM SYSTEM.
- ALL NEW FIRE ALARM DEVICES SHALL BE TESTED PRIOR TO BE PLACED IN SERVICE.
- IT EQUIPMENT ROOM PREP:
 - SEE SPECIFICATIONS FOR DETAILS AND REQUIREMENTS.
 - INSTALL NEW 4" SLEEVED PATHWAY WITH BUSHINGS AND FIRESTOP, BETWEEN ATTIC SPACE AND IT EQUIPMENT ROOM. LOCATION IS IN THE SOUTH WALL, BELOW THE STEEL BEAM. COORDINATE LOCATION WITH OWNER.
 - INSTALL NEW J-HOOK PATHWAY TO CONVEY CABLING AS FOLLOWS:
 - FROM SOUTH COMMUNICATIONS RISER, ALONG WALL BELOW ROOF/BEAM
 - ATTACHED TO ROOF HIP BEAMS, FOLLOWING EXISTING CABLE ROUTE UP AND OVER EAST DORMER SECTION. CABLING ROUTES ALONG THE BEAM WEB, NOT BELOW. SUPPORT CABLING ON APPROACH TO NEW SLEEVED WALL PENETRATION.
 - ATTACHED TO THE SOUTH WALL OF THE IT EQUIPMENT ROOM, TO CONVEY CABLING TO NEW TERMINATION FRAME ON EXISTING BACKBOARD.

SHEET NOTES:

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F : 973.866.5370
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TRENTON HALL INTERIOR
RENOVATIONS AT:

THE COLLEGE OF
NEW JERSEY

2000 PENNINGTON RD.
EWING, NEW JERSEY 08628-0718
BLOCK: 215 | LOT: 131

2019-02-25	ADDENDUM #2
2018-11-13	ISSUED FOR CONSTRUCTION

REV	DATE	REMARK
-----	------	--------

□ Marc R. Parette A.I.A.	
NCARB Registration	44264
New Jersey Architect	10436
New York Architect	024312
Pennsylvania Architect	014798B
Maryland Architect	10445
New Jersey Planner	4981
Alabama Architect	5996
Louisiana Architect	6261
Florida Architect	AR 93131
Michigan Architect	1301053053
Nevada Architect	6311
□ Gregory J. Somjen A.I.A.	
NCARB Registration	47178
New Jersey Architect	13349
Massachusetts Architect	9629
Delaware Architect	6616
Virginia Architect	0401 011210
Connecticut Architect	8622
New York Architect	032435-1
Nevada Architect	6280
District Of Columbia Architect	101294
□ William H. Bannister, A.I.A.	
New Jersey Architect	19142

MITUL PATEL, P.E.
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SIGNATURE

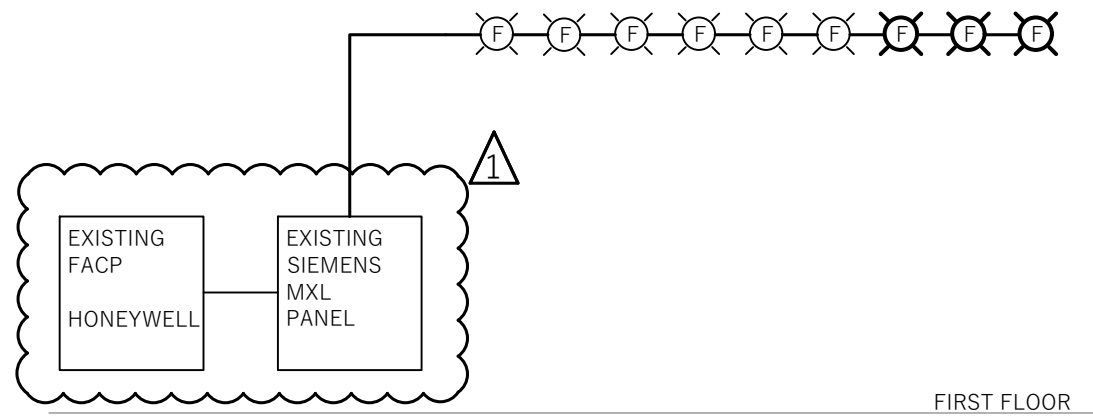
BASEMENT & FIRST FLOOR
POWER PART PLANS A, B &
C - NEW WORK

THE SCALE REPRESENTED ON THESE DRAWINGS IS ONLY VALID IF THE DRAWING IS 30" x 36" DRAWINGS WHICH ARE NOT PLOTTED AT THE SPECIFIED SHEET SIZE ARE NOT TO SCALE.

MP	SHEET NUMBER
PROJECT MANAGER	
KP	
DRAWN BY	
7787	
PROJECT NUMBER	

E-201

13-NOVEMBER-2018
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KERI PROJECT NO: 18146

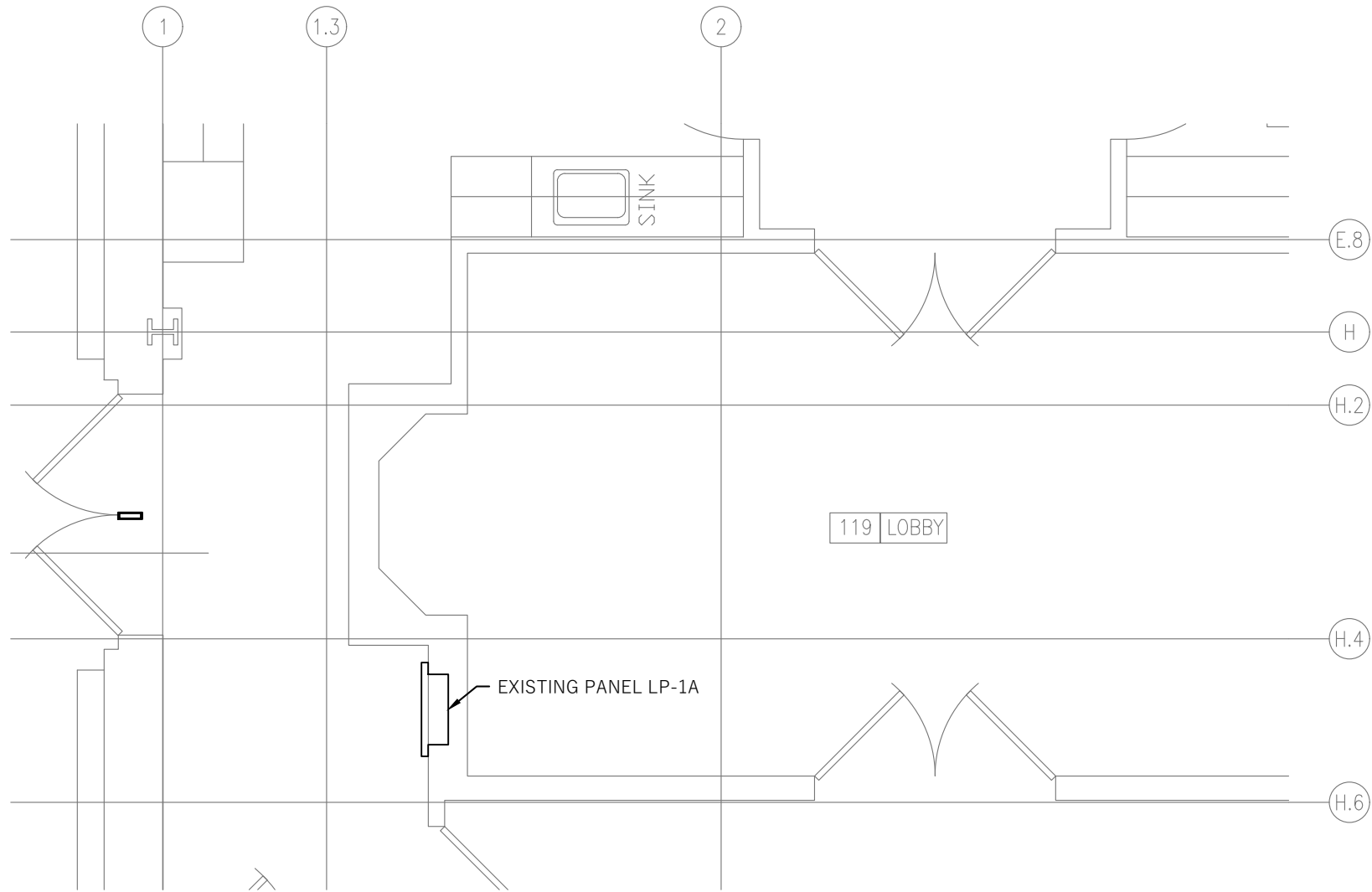


1 FIRE ALARM RISER DIAGRAM
SCALE: N.T.S.

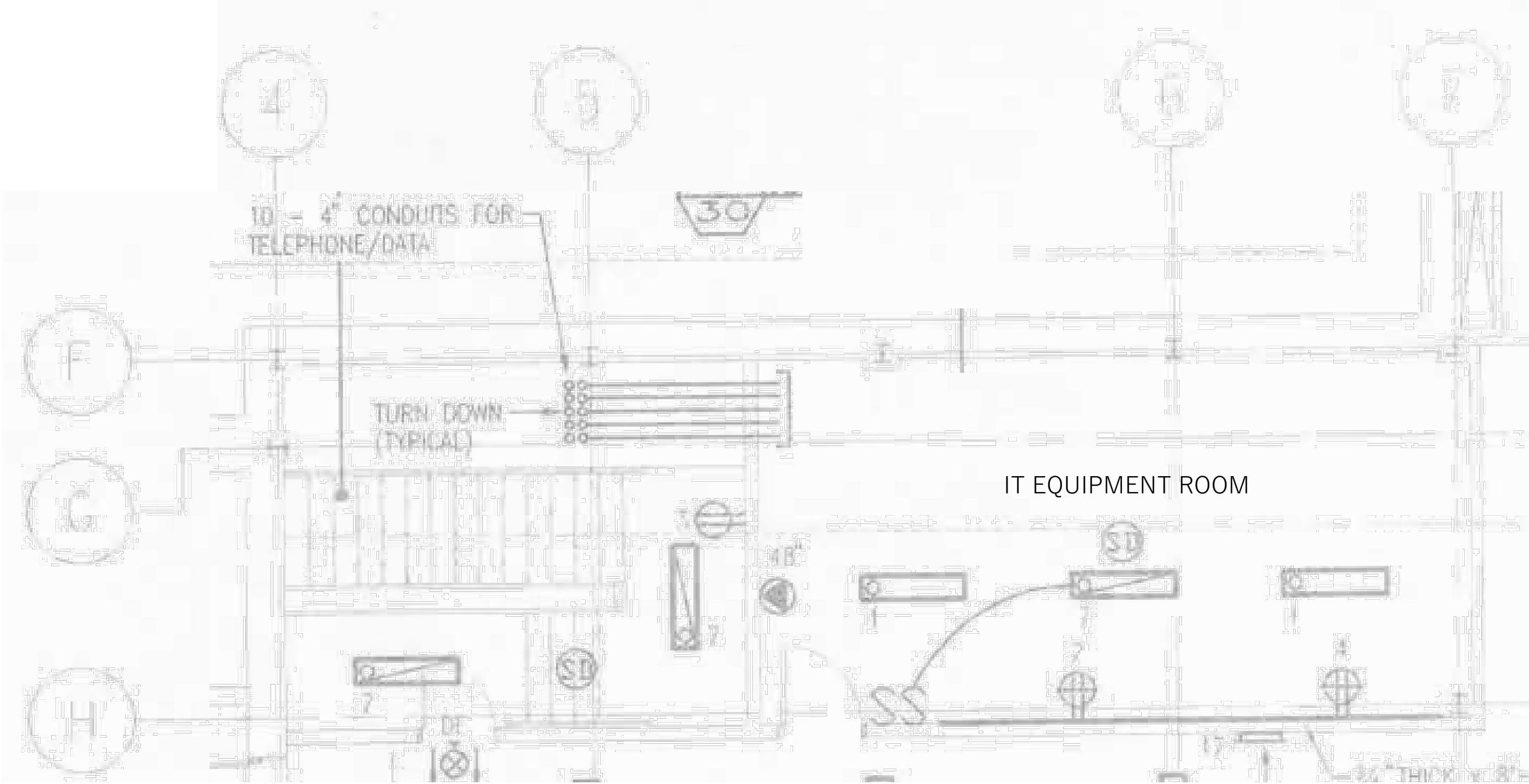
FIRE ALARM SYSTEM NOTES:

1. RETAIN SERVICES OF FA CONTRACTOR - COMPANY NAME : SIEMENS (CONTACT : JOHN KILE, OFFICE: 856-385-1553, CELL: 856-437-9286)
2. THE COMPLETE INSTALLATION SHALL CONFORM TO THE APPLICABLE SECTIONS OF NFPA 72, LOCAL CODE REQUIREMENTS, AND THE NATIONAL ELECTRICAL CODE (NFPA 70) WITH PARTICULAR ATTENTION TO ARTICLE 760.
3. THE CONTRACTOR SHALL PROVIDE SPEAKERS, STROBES AND COMBINATION SPEAKERS/STROBES AS NOTED AND ALL OTHER DEVICES NECESSARY. REFER TO DRAWINGS FOR QUANTITY OF DEVICES.
4. ALL FIRE ALARM DEVICES INCLUDING SMOKE DETECTORS, HEAT DETECTORS, CONTROL MODULES, MONITOR MODULES AND MANUAL PULL STATIONS SHALL BE ADDRESSABLE TYPE AND COMPATIBLE WITH THE EXISTING NOTIFIER F.A.C.P.
5. ALL WIRES FOR CONTROL POWER AND NOTIFICATION APPLIANCES SHALL BE STRANDED COPPER TYPE THHN; OR TWISTED, UNSHIELDED PAIRS, AS APPLICABLE. ALL COMMUNICATION WIRES SHALL BE TWISTED, SHIELDED PAIRS. MULTI-CONDUCTOR CABLES SHALL BE TYPE FPLP (PLENUM TYPE) RED COLORED JACKET, MIN 14 AWG, 15MILS THICKNESS, MIN 150 DEG C. ALL WIRE SIZES (GAUGES) SHALL BE AS RECOMMENDED BY SYSTEM MANUFACTURER.
6. WIRING ABOVE CEILINGS MUST BE APPROVED FOR PLENUM USE. WIRING IN EXPOSED AREAS (STORAGE, MECHANICAL/ELECTRICAL ROOMS/ETC.) SHALL BE IN CONDUIT AND THE CONDUIT AND BOXES SHALL BE PAINTED RED PRIOR TO INSTALLATION. WIRING ON FINISHED EXPOSED SURFACES (IN LOBBIES, CORRIDORS, AND OFFICES ETC.) SHALL BE IN SURFACE METAL RACEWAY AS APPROVED BY THE OWNER.
7. DO NOT RUN ALARM INITIATING DEVICES CIRCUITS IN THE SAME CONDUITS AS ALARM NOTIFICATION APPLIANCES CIRCUITS.
8. ALL DEVICES SHALL BE INSTALLED IN COMPLIANCE WITH ADA GUIDELINES, SPECIFICALLY WITH REGARDS TO MOUNTING HEIGHTS. PULL STATION: 48" AFF TO HANDLE. HORN/STROBE: 6'-8" AFF MINIMUM TO 8'-0" AFF MAXIMUM.
9. WALL MOUNTED INITIATING AND ALARM DEVICES SHALL BE FLUSH MOUNTED IN ACCESSIBLE PARTITIONS.
10. THE ENTIRE FIRE ALARM SYSTEM SHALL BE TESTED SUCH THAT NEW EQUIPMENT SHALL BE 100% ACCEPTANCE TESTED AS PER NFPA 72.
11. FIRE ALARM SHOP DRAWING SUBMITTAL SHALL INCLUDE CUT SHEETS FOR ALL DEVICES AND FIRE ALARM RISER DIAGRAM INDICATING ALL FIRE ALARM DEVICES IN THE PROJECT AREA.
12. THE COLOR OF ALL NEW FIRE ALARM DEVICES (STROBES, HORN/STROBES, PULL STATIONS, SMOKE DETECTORS, HEAT DETECTORS, ETC) SHALL MATCH EXISTING.

LIGHTING FIXTURE SCHEDULE						
SYMBOL	LABEL	MANUFACTURER	CATALOG NUMBER	DESCRIPTION	LAMP	WATTAGE
	A	METALUX	22SR-LD2-29-C-UNV-L835-C D1	METALUX 22SR 2'X2' TROFFER LED MODULE	LED	24

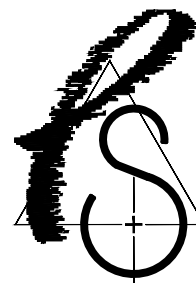


2 FIRST FLOOR POWER PART PLAN - NEW WORK
SCALE: 1/4" = 1'-0"



3 ATTIC PART PLAN - NEW WORK
SCALE: 1/4" = 1'-0"

PARETTE
SOMJEN



ARCHITECTS
A LIMITED LIABILITY CORPORATION

439 Route 46 East
Rockaway, NJ 07866
Tel. 973.586.2400
Fax. 973.586.2401
www.planetPSA.com

MEP CONSULTANT



Engineering 911 Springfield Rd, Suite 2
Energy Audit Union, NJ 07083
Project Management T : 973.866.KeRi (5374)
Sustainable Consulting F : 973.866.5370
Construction Administration W : kerienengineering.com

TRENTON HALL INTERIOR
RENOVATIONS AT:

THE COLLEGE OF
NEW JERSEY

2000 PENNINGTON RD.
EWING, NEW JERSEY 08628-0718
BLOCK: 215 | LOT: 131

2019-02-25	ADDENDUM #2
2018-11-13	ISSUED FOR CONSTRUCTION

REV	DATE	REMARK
-----	------	--------

- Marc R. Parette A.I.A.
NCARB Registration 44264
New Jersey Architect 10436
New York Architect 024312
Pennsylvania Architect 014798B
Maryland Architect 10445
New Jersey Planner 4981
Alabama Architect 5996
Louisiana Architect 6261
Florida Architect AR 93131
Michigan Architect 1301053053
Nevada Architect 6311
- Gregory J. Somjen A.I.A.
NCARB Registration 47178
New Jersey Architect 13349
Massachusetts Architect 9629
Delaware Architect 6616
Virginia Architect 0401 011210
Connecticut Architect 8622
New York Architect 032435-1
Nevada Architect 6280
District Of Columbia Architect 101294
- William H. Bannister, A.I.A.
New Jersey Architect 19142

MITUL PATEL, P.E.
NJ LICENCE NO.: 4852600
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ALL RIGHTS RESERVED

SIGNATURE

FIRE ALARM RISER
DIAGRAM AND SCHEDULE

THE SCALE REPRESENTED ON THESE DRAWINGS IS ONLY VALID
IF THE DRAWING IS 30" x 36". DRAWINGS WHICH ARE NOT
PLOTTED AT THE SPECIFIED SHEET SIZE ARE NOT TO SCALE.

MP	SHEET NUMBER
PROJECT MANAGER	E-301
KP	
DRAWN BY	
7787	
PROJECT NUMBER	

13-NOVEMBER-2018
RELEASE DATE © COPYRIGHT 2018 PARETTE SOMJEN ARCHITECTS L.L.C.
KERI PROJECT NO: 18146



INTERIOR RENOVATIONS AT TRENTON HALL

Milestone Schedule February 25, 2019 (Rev.)

Advertised for bidding	January 26, 2019
Pre-Bid Meeting (10:00 am, ASB bldg.)	February 6, 2019
Cut-off for questions	February 14, 2019
Addendum 1 Issued	February 21, 2019
<u>Addendum 2 Issued</u>	<u>February 25, 2019</u>
Bids Received (2:00 pm)	<u>March 5, 2019</u>
Notice of Intent to Award issued by	March <u>12</u> , 2019
End of Protest Period	March <u>19</u> , 2019
Notice to proceed issued	March <u>26</u> , 2019
Pre-Construction Work (Submittals, etc.)	March <u>27</u> , 2019 – May 21, 2019
Construction In Field Starts	May 21, 2019
Substantial Completion	August 7, 2019
<u>Furniture Delivery Complete</u>	<u>August 14, 2019</u>
Project Closeout by	October 30, 2019

May 23, 2019 and May 24, 2019 Commencement. No work/deliveries permitted during these days without permission by TCNJ Campus Construction.

June 7, 2019 –June 9, 2019 TCNJ hosts Special Olympics New Jersey. No work/deliveries permitted during these days without permission by TCNJ Campus Construction.

July 9, 2019 BOT Meeting in Trenton Hall. No work/deliveries permitted during these days without permission by TCNJ Campus Construction.

**THE COLLEGE OF NEW JERSEY
Construction Bid Proposal Form**

**Office of Finance & Business Services
Administrative Services Building, Rm. 201
2000 Pennington Road
Ewing, New Jersey 08628-0718**

**Bid Number: AB190019
Bid Due Date: March 5, 2019**

Project Name: Interior Renovations at Trenton Hall

BIDDER INFORMATION

Firm Name:

Telephone Number:

Contact Person:

Fax Number:

Address:

Email Address:

Federal I.D. Number:

SOLICITATION OF CONSTRUCTION BIDS

- 1. Bid proposals are solicited as follows:**
 - A. Single Bid (Lump Sum) which combines all trades.**
 - (1) The total number and types of trades are set forth in the Specifications.**
 - (2) Bidder enters the Bid Price on the line provided.**
 - (3) Pursuant to the requirements of N.J.S.A. 18A:64-76, bidder lists the names of the subcontractors on the Subcontractor Information page.**
- 2. The scope of work includes, but is not limited to the alteration of (5) five existing offices to create (8) eight new offices and the construction of new storage in the conference room.**
 - A. See Specifications and Drawings for Details (included in RFP package).**
 - B. The College may issue Addenda or Clarifications which may include additions to or deletions from the scope of work; changes to the Specifications, Drawings, and proposal form; and clarifications of requirements. Bidder is advised to review all Addenda and/or clarifications carefully, and shall note the receipt of same with their bid package.**

GENERAL INSTRUCTIONS AND REQUIREMENTS

1. PRICES

- A. Bidder submits prices for the Base Bid and any Alternate Proposals and Unit Prices which are listed for the contract of the bid. If there is no cost associated with the Alternate or Unit Price, bidder is required to enter "0.00" or "no change".
- B. Prevailing wage rates apply (Mercer County).
- C. Bid is to remain good for sixty (60) days after the Bid Due Date.

2. BOND REQUIREMENTS AND SURETY STANDARDS

- A. Bidder must submit with its bid a Certified Check in the amount of ten percent (10%) of the base bid, or a Bid Bond in the amount of ten percent (10%) of the total bid.
- B. The successful bidder must submit a Performance and Payment Bond equal to 100% of the contract. A completed Surety Disclosure Statement and Certification must accompany the Performance and Payment Bond.
 - (1) The Performance and Payment Bond form and a sample Surety Disclosure Statement and Certification form are included at the end of this Construction Bid Proposal Form.
- C. All bid deposits shall be returned within three (3) days of Notice of Intent to Award, except for the successful bidder(s) whose bid security shall be returned after execution of a formal contract, and delivery of the Performance Bond/Labor and Material Bond and Certificates of Insurance.
- D. Should the successful bidder fail to enter into said contract after acceptance of bid by the College, then the check or security deposited by that bidder shall, at the option of the College, be retained as liquidated damages, or if Bid Bond has been supplied, principal and surety shall be liable to the amount of the Bid Bond.
- E. Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified copy of their Power of Attorney to sign said bonds.

3. LICENSES, CERTIFICATIONS, REGISTRATIONS, QUALIFICATIONS

- A. The bidder or, as applicable, its subcontractors shall at the time of bid have those required licenses, certifications, registrations, qualifications and the like ("LCRQ") listed below and shall present satisfactory evidence thereof upon request of the College prior to the notice of intent to award.
 - (1) The electrical contractor or subcontractor as applicable shall have a valid electrical license. (An electrical license is not required when the work is below 110Volt)
 - (2) The HVACR contractor or subcontractor, as applicable, shall have a valid HVACR license.
- B. The selected bidder/contractor or, as applicable, its subcontractors shall have and shall present satisfactory evidence of all other required LCRQ noted in the Specifications after execution of contract during the submittal process and prior to

the start of the applicable work, unless otherwise requested by the College or a date or event specified for that LCRQ in the Specifications.

4. SUBCONTRACTORS

A. Pursuant to New Jersey State Law (N.J.S.A. 18A-76.1), a Single Bid (Lump Sum) bidder discloses its subcontractors to whom the bidder intends to subcontract the work. The Subcontractor Information sheet is provided for this purpose.

5. Under Executive Order 34, the College is responsible for soliciting demographic information from its vendors. The College is required to seek the following information from each firm under contract with the College:

1. Is more than fifty percent (50%) of your company minority owned? (circle one) YES NO
(African-American, Hispanic, Asian, and/or Native American)
2. Is more than fifty percent (50%) of your company woman owned? (circle one) YES NO
3. What is the ethnicity of the owner of your company: (check applicable according to 51% ownership)

- ☐ Asian American
- ☐ Multiple Ethnicities
- ☐ Non-Minority
- ☐ Hispanic American
- ☐ African American
- ☐ Caucasian American Female
- ☐ Native American
- ☐ Unspecified

The College is required to solicit the foregoing information. Your response, however, is **strictly voluntary**. Please be advised that any contracting decisions made by the College will **not** be influenced in any way by your decision to provide the above information.

EXECUTIVE ORDER #34: MINORITY AND WOMEN BUSINESS ENTERPRISES

On September 15, 2006, Governor Corzine signed Executive Order 34 establishing a Division of Minority and Women Business Development. The Division is charged with administering and monitoring policies, practices, and programs to ensure that minority and women business enterprises (MWBE) are afforded an equal opportunity to participate in New Jersey's purchasing and procurement processes.

State entities are required to report to the Division the ethnic and gender composition of the vendors with which those state entities do business.

- 6. Bidder completes Statement of Ownership Disclosure form and the Non-Collusion Affidavit form.**

- ~~7. Bidders are required to be registered with the New Jersey Department of Property Management and Construction (DPMC) and possess a DPMC C008 classification at the time of bid submission.~~

8. PREVAILING WAGE AND PUBLIC WORKS CONTRACTOR REGISTRATION ACTS

- The work described in this project is subject to the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq. and the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq.
- The Public Works Contractor Registration Act requires the bidder and any subcontractors listed in the bid to be registered with the New Jersey Department of Labor and Workforce Development at the time the bid is submitted. The contractor must submit registration certificates for all listed subcontractors prior to award of the contract.
- The Contractor must comply with the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25 through 56.57. Workers employed by the Contractor or any subcontractor or sub-subcontractor in the performance of services directly on the project must be paid prevailing wages. As required by N.J.S.A. 34:11-56.27 and 56.28, this contract cannot become effective until the College obtains from the New Jersey Department of Labor and Workforce Development a determination of the prevailing wage rates applicable to the project as of the contract award date and attaches a copy to the contract. As required by N.J.S.A. 34:11-56.27, the Contractor or any subcontractor may be terminated if any covered worker is not paid prevailing wages on the project, and the Contractor and its surety shall be liable for any additional costs which result. The Contractor and its subcontractors must be registered with the New Jersey Department of Labor and Workforce Development (N.J.S.A. 34:11-56.51 et seq.), and the prevailing wage rates must be posted at the job site (N.J.S.A. 34:11-56.32). The Contractor and its subcontractors must prepare accurate certified records of wages paid for each worker on the project (N.J.S.A. 34:11-56.29), and copies for the period covered by each invoice must be attached to the invoice submitted under the contract. In accordance with N.J.S.A. 34:11-56.33, the Contractor's final invoice must include a statement of all amounts still then due to workers on the project. The Contractor is also cautioned that it must use job titles and worker classifications consistent with those approved by the Department of Labor and Workforce development, and that, if it intends to pay apprentice rates, it must comply with the Department of Labor and Workforce Development regulations at N.J.A.C. 12:60-7.1 through 7.4.
- Please refer to http://lwd.dol.state.nj.us/labor/wagehour/wagerate/wage_rates.html for official wage rate determinations for Mercer County, NJ.

9. NEW JERSEY EQUAL PAY ACT

On April 24, 2018, Governor Phil Murphy signed into law New Jersey's Diane B. Allen Equal Pay Act (P.L. 2018, c. 9) The law provides in pertinent part that as of July 1, 2018,

any employer entering into a contract with the State of New Jersey or an instrumentality of the State for “qualifying services” or “public works” must provide to the Department of Labor and Workforce Development – upon commencement of the contract – wage and demographic data for all employees who are employed in connection with the contract (for public works) and for all employees (for qualifying services). This requirement DOES NOT apply to employers who are contracting with local governments (for example: municipalities and counties). The report must contain the gender, race, ethnicity, job category, compensation, and number of hours worked by each employee.

The extent of the Department of Labor and Workforce Development’s responsibilities under the Equal Pay Act is the collection of data regarding compensation, hours worked, job/occupational category, job title, gender, race, and ethnicity for State contactors and making that data available to the Division on Civil Rights (DCR), within the Department of Law and Public Safety, and upon request to certain individuals. Complaints of unlawful discrimination under the Equal Pay Act should be directed to the DCR, as should any questions regarding the filing of such a complaint.

The Department of Labor and Workforce Development has issued two forms, as required by the law, to be completed by employers. The forms should be used to report the employee’s wage and demographic data and can be found on the LWD website (<http://www.nj.gov/labor/equalpayact>). **A completed copy of the forms is not required at time of bid; however, it will be required of the bidder who receives the notice to proceed from the College. Completed forms should be emailed to: equalpayact@dol.nj.gov**

10. In order for your proposal to be accepted and deemed valid, your company/firm will be required to comply with the requirements of N.J.S.A. 19:44A-1 et seq/P.L. 2005 Ch. 51 (“Chapter 51”) and Executive Order 117. Enclosed are the requirements of Chapter 51 and Executive Order 117, the forms for Certification and Disclosure. The contract that will be generated based on this bid proposal cannot be awarded without approval of the Certification and Disclosure forms by the State of New Jersey, Department of Treasury. **A completed copy of your Certification form is not required at time of bid; however, it will be required from the bidder who receives the notice of intent to award from the College prior to the execution of the contract.**
11. Pursuant to N.J.S.A. 52:32-44, The College of New Jersey (“Contracting Agency”) is prohibited from entering into a contract with an entity unless the bidder/proposer/contractor, and each subcontractor that is required by law to be named in a bid/proposal/contract has a valid Business Registration Certificate on file with the Division of Revenue and Enterprise Services within the Department of the Treasury.

Prior to contract award or authorization, the contractor shall provide the Contracting Agency with its proof of business registration and that of any named subcontractor(s).

Subcontractors named in a bid or other proposal shall provide proof of business registration to the bidder, who in turn, shall provide it to the Contracting Agency prior to the time a contract, purchase order, or other contracting document is awarded or authorized.

During the course of contract performance:

- (1) the contractor shall not enter into a contract with a subcontractor unless the subcontractor first provides the contractor with a valid proof of business registration.
- (2) the contractor shall maintain and submit to the Contracting Agency a list of subcontractors and their addresses that may be updated from time to time.
- (3) the contractor and any subcontractor providing goods or performing services under the contract, and each of their affiliates, shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into the State. Any questions in this regard can be directed to the Division of Taxation at (609)292-6400. Form NJ-REG can be filed online at <http://www.state.nj.us/treasury/revenue/busregcert.shtml>.

Before final payment is made under the contract, the contractor shall submit to the Contracting Agency a complete and accurate list of all subcontractors used and their addresses.

Pursuant to N.J.S.A. 54:49-4.1, a business organization that fails to provide a copy of a business registration as required, or that provides false business registration information, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000, for each proof of business registration not properly provided under a contract with a contracting agency.

- 12. Record Retention:** Pursuant to N.J.A.C. 17:44-2.2, the vendor shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.
- 13. Energy Star energy efficient products:** Under Executive Order #11 (Corzine), the College is required to select ENERGY STAR energy-efficient products when acquiring new energy-using products or replacing existing equipment. For products that do not have ENERGY STAR labels, vendors shall follow guidelines established by the New Jersey Clean Energy Program.

14. QUESTIONS

- A.** Direct inquiries and correspondence relating to this proposal form and questions regarding the technical specifications and requests for clarification must be

submitted in writing via fax to **609-637-5140** or email to **horodesk@tcnj.edu** and must be received **prior to 4:00 p.m., on February 14, 2019.**

- B.** Should any questions be received, an addendum or clarification will be available on The College's website at <https://bids.tcnj.edu/> on or after **February 21, 2019.** **Addendum 2 will be available on February 25, 2019. If an addendum and/or clarification is posted, it SHOULD be noted in the General Agreement section of the bidder's proposal. Failure to do so may subject Bidder to disqualification.**

15. HOW TO SUBMIT THE COMPLETED CONSTRUCTION BID PROPOSAL FORM

- A.** Bidder places all pages of the completed form and the requisite additional documents in an envelope, seals the envelope, and labels it with his/her firm name, address, and "Sealed Bid Enclosed for (**Bid Number and Project Name**)".
 - B.** Bidder mails or deliver by hand the sealed bid, no later than **2:00 p.m., March 5, 2019**, to The College of New Jersey, Attention: Roselle Horodeski for (specify the Bid Number), Office of Finance & Business Services, Room 201, 2000 Pennington Road, Ewing, New Jersey 08628-0718. **At 2:00 p.m., all bids will be publicly opened and read in Room 203 of the Administrative Services Building.**
 - C.** Contractors are advised that the U.S. Postal Service and all express mail companies deliver to The College's Mail Room or Receiving Department, not directly to the Office of Budget & Finance. The College is not responsible for lost or misdirected bids.
- 16.** Any bid not prepared and submitted in accordance with the provisions described herein may be rejected by the College. Any bid received after the time and date specified will not be considered. No bidder shall withdraw a bid within sixty (60) days after the date of the bid opening to allow the College to determine the lowest bid that will most economically serve the intentions of this Contract.
- 17.** Any bidder who has defaulted on any contract with the College or any other State Agency may be considered as not responsible and their bid may be rejected. **THE COLLEGE OF NEW JERSEY** reserves the right to exercise this option, as the College deems proper and/or necessary in its best interest.
- 18.** Bids shall include all costs of any nature necessary to complete the project in the manner and within the time required by the contract.
- 19.** The College reserves the right to require bidders to provide a schedule of values of their lump sum bid price upon request.

20. The College is exempt from all taxes including Federal Excise Tax, Transportation Taxes, State Excise, Sales Tax and local taxes. Rentals of equipment for 28 days or less is not exempt from any tax under the State sales tax act.
21. Before submitting his bid, the bidder shall be familiar with the Drawings, Specifications, and other Documents that will form part of the contract and shall have visited the site of the project to confirm for themselves the character and amount of work involved.
22. No bidder shall be allowed to offer more than one price on each item even though he/she may feel that he/she has two or more types or styles that will meet specifications. Bidders must determine for themselves which to offer. This may be cause for automatic rejection of bid.
23. It is understood and agreed that all prices quoted are firm and not subject to any increase during the life of the contract.
24. Should any difference arise between the contracting parties as to the meaning or intent of these instructions or specifications, the College's decision shall be final and conclusive.
25. Should the bidder discover discrepancies in this Request for Bids, the matter shall be at once brought to the attention of the College, and the discrepancies corrected by written agreement before submission of bid. The correction will be issued by addendum.

26. ACCEPTANCE/REJECTION OF BIDS

- A. THE COLLEGE OF NEW JERSEY, pursuant to State College Contract Law reserves the right to accept or reject any or all items covered in the bid request, or any portion(s) thereof, re-advertise and/or take such other steps decreed necessary and in the best interest of the College in accordance with law. Where two or more bidders are tied and all other relevant factors being equal, the College reserves the right to make the award to one of the bidders.
- B. The bid is irrevocable by the bidder or the bidder's representatives. The bid, and any award made to the bidder by the College, shall bind the bidder and the bidder's heirs, executors, administrators, successors or assigns.
- C. Award of contract shall be made to the lowest responsible bidder, whose bid, conforming to the invitation for bids, is the most advantageous to the College.
- D. The award of the contract or the rejection of the bids shall be made within sixty (60) days of the date of receiving bids, unless written extensions are requested by the College and accepted by the bidder(s). All bid securities shall be returned immediately if all bids are rejected. The successful bidder(s) to whom the award is to be made will be notified by receipt of a written "Intent to Award" from the College.
- E. When award of contract is made in one fiscal year with effective date in the next fiscal year, award shall be contingent upon the availability and appropriation of sufficient funds for that purpose for the year in which said contract takes effect.

When a contract shall be awarded for a period in excess of one year, said contract shall be contingent upon the annual availability and appropriation of sufficient funds for that purpose for each year of the contract term.

27. WITHDRAWAL OF BIDS

- A. A written request for the withdrawal of a bid, or any part thereof, will be granted if the request is received by the College prior to the specified time of the bid opening.
- B. Should the bidder refuse to perform the work for the price provided, they will forfeit their bid security and will be held liable for the difference between their low bid and the next highest/responsive bidder.

28. OSHA COMPLIANCE:

- A. The Contractor shall guarantee that all materials, supplies and equipment to be provided under his contract shall meet all applicable requirements, Specifications and standards of the Federal Occupational Safety and Health Act (OSHA) of 1970 as amended to date of acceptance by the College, and shall also apply to Contractors Construction procedures.

29. APPLICABLE LAWS:

- A. The following list of statutes and regulations, which may be applicable in whole or in part, is provided for the benefit of the Contractor and is not meant to be all-inclusive. In the event that other laws are applicable, it shall be the responsibility and obligation of the Contractor to ascertain and comply with them.

(1) New Jersey Statutes and Regulations

N.J.S.A. 10:5-31 *et seq.* and N.J.A.C. 17:27-1 *et seq.*, Affirmative Action

Prevailing Wage Act, N.J.S.A. 34:11-56.25 *et seq.*

N.J.S.A. 52:32-44, Business Registration Certificate

N.J.S.A. 34:11-56.48 *et seq.*, Public Works Contractor Registration Act

(2) Federal Statutes

Immigration Control and Reform Act (1986) – 8 U.S.C.A. Section 1324(a) *et seq.*

Civil Rights Act of 1964 – 42 U.S.C.A. Section 1971 *et seq.*

The Americans with Disabilities Act of 1990

30. EXAMINATION OF SITE, DRAWINGS AND SPECIFICATIONS

- A. Each Bidder shall visit the site of the proposed work and fully acquaint themselves with the conditions as they exist so that they may fully understand the facilities, difficulties, and restrictions attending the execution of the work under this Contract.
- B. Bidders shall also thoroughly examine and be familiar with the Drawings and Specifications. The failure to receive or examine any form, instrument or

document, or to visit the site and acquaint himself with conditions there existing shall in no way relieve any bidder from obligation with respect to his bid. By submitting a bid, the bidder agrees and warrants that he has examined the site, the Drawings and Specifications and, that the Specifications and Drawings are adequate and the required result can be produced under the Drawings and Specifications. No claim for any extra will be allowed because of alleged impossibilities in the productions of the results specified or because of unintentional errors or conflicts in the Drawings and Specifications. No change orders will be issued for items, materials or issues that existed on or with respect to the site prior to bidding.

31. DRAWINGS AND SPECIFICATIONS

- A.** The project shall be performed in accordance with the requirements of the Drawings and Specifications, subject to modification as provided in General Conditions. The Drawings and Specifications are intended to complement and supplement each other.
- B.** Any work required by either of them and not by the other shall be performed as if denoted in both. Should any work be required which is not also denoted in the Specifications or on the Drawings because of an obvious omission, but which is, nevertheless, necessary for the proper performance of the project, such work shall be performed as fully as if it were described and delineated.

32. FORM OF AGREEMENT

- A.** Every successful bidder shall be required to sign the standard form contract, a copy of which is attached. Any proposed language or form changes which in any way modifies the contractor's responsibilities as set forth in the Contract Documents will not be acceptable and will be deemed to constitute a bid exception.

33. MULTIPLE BIDS NOT ALLOWED:

- A.** No bidder is allowed to submit more than one bid from an individual, firm, partnership, corporation or association under the same or different name. This will be cause for automatic rejection of each bid.

34. SUBSTITUTIONS:

- A.** The bidder may include in their bid substitute materials or equipment or methods in lieu of those specified in the contract documents, but they do so at their own risk. Any substitution must be equivalent in type, function and quality to the item required in the contract. The successful bidder must submit all information required within 20 days of contract award to determine if the proposed substitute is equal to the contract requirements, and any substitution must be approved by the architect and the College.

- B. The College shall have complete discretion to decide whether it will accept any substitution. No substitution shall result in any increase in the contract price or times. The successful bidder in its application for the substitution must certify in writing that the substitution is equal to what is specified in the contract documents in all material respects and will not increase the time or price of the contract work.
- C. Should the substitution be rejected, the contractor will then be required to provide the specified product, material or method at no additional cost to the College and no change in the project schedule.

35. DOCUMENTS/SUBMISSIONS THAT MUST BE PROVIDED BEFORE CONTRACT AWARD:

- **AFFIRMATIVE ACTION:** The bidder is required to complete and submit a copy of Initial Project Workforce Report (AA-201) to the College and the Division of Public Contracts Equal Employment Opportunity Compliance verifying that the bidder is operating under a federally approved or sanctioned Affirmative Action program. The bidder also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to The College and the Division.
- **CERTIFICATE OF INSURANCE:** The bidder is required to submit proof of liability insurance in accordance with The College's contract.
- **P.L. 2005, Chapter 51 / Executive Order 117 - Contractor Certification and Disclosure of Political Contributions:**

In order for your proposal to be accepted and deemed valid, your company/firm will be required to comply with the requirements of Chapter 51 and Executive Order 117. Enclosed are the requirements of Ch. 51 and EO 117, the forms for Certification and Disclosure. The contract that will be generated based on this bid cannot be awarded without approval of the Certification and Disclosure forms by the State of New Jersey, Department of Treasury.

- **New Jersey Business Registration Certificate**
- All applicable licenses, certificates, and requirements specified in the scope of work, contract documents and specifications.

The following Bidder's Checklist is provided as an aid to the bidder. It does not in any way relieve the bidder of its responsibility to insure that its bid proposal is complete.

- a. _____ Bidder has completed the Bidder Information section and General Agreement section and filled out the receipt of addendum and clarifications.
- b. _____ Bidder has completed the form of proposal and indicated base bid for either Separate Bid or Single Bid (Lump Sum all trades), prices for Alternate Proposals, and Unit Prices.
- c. _____ Bidder for Single Bid (Lump Sum) has listed and has disclosed the subcontractors on the Subcontractor Information form.
- d. _____ Bidder has enclosed a certified check or bid bond for ten percent (10%) of the amount of the bid.
- e. _____ Bidder has completed and enclosed the Non-Collusion Affidavit.
- f. _____ Bidder and each disclosed subcontractor has enclosed a copy of its **registration certificate** in accordance with the requirement of the Public Works Contractor Registration Act. (NJ Dept. of Labor and Workforce Development)
- g. _____ Bidder has acknowledged the **Affirmative Action Language** in accordance with the requirements P.L. 1975 C.127. (NJAC 17:27).
- h. _____ Bidder has enclosed its MWBE information.
- i. _____ Bidder has enclosed its Electrical, Plumbing, HVACR License and any other licenses, certifications, certifications, and qualifications.
- j. _____ Bidder has enclosed its Vendor Qualification Statement
- ~~k. _____ Bidder has included a copy of its latest Experience Modification Rating (EMR Safety Rating). The College requires an average rating over the last 5 years of 1.25 or less.~~
- ~~l. _____ Bidder has included a copy of its DPMC Notice of Classification and Total Amount of Uncompleted Contracts.~~
- m. _____ Bidder has enclosed a copy of its Chapter 51 & EO117 Certification form. **A completed copy of your Certification form is not required at time of bid; however, will be required from the bidder who receives the intent to award from the College.**
- n. _____ Bidder has enclosed a copy of its New Jersey Business Registration Certificate in accordance with the requirements of the New Jersey Division of Revenue. **A completed copy of your Certificate is not required at time of bid; however, will be required from the bidder who receives the intent to award from the College.**

GENERAL AGREEMENT

1. Having examined the plans and specifications with related documents and the site of the proposed work and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, the undersigned hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, and at the price stated. This price covers all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.
2. Bidder acknowledges receipt of the following Addendums/Clarifications:

Addendum Number _____ Date _____ Addendum Number _____ Date _____
Addendum Number _____ Date _____ Addendum Number _____ Date _____
Addendum Number _____ Date _____ Addendum Number _____ Date _____
3. Bidder acknowledges and affirms that he/she has personal knowledge of or has obtained and reviewed a copy of the valid prevailing wage rates at the time of the bid and for the duration of the contract for all trades involved in the project for the geographical location of the project as issued by the Commissioner of the Department of Labor & Workforce Development, Trenton, NJ 08625 (609) 292-2259 or visiting the Department of Labor website at (http://lwd.dol.state.nj.us/labor/wagehour/wagerate/wage_rates.html).
4. Bidder agrees that its price is good and the bid shall not be withdrawn for a period of 60 calendar days after the scheduled Bid Due Date and Time.
5. Upon conclusion of the 5 business day protest period, Bidder will execute the formal contract within 5 business days and deliver as required in the General Conditions: a Performance and Payment Bond; Surety Disclosure and Certification Statement; and certificates of insurance for general liability, automobile and worker's compensation.
6. Bidder acknowledges work to commence on site not later than ten (10) calendar days after receipt of a Notice to Proceed.

(Seal if bid is by Corporation)

Respectfully submitted,

(Signature of Principal)

(Printed Name of Principal)

(Title of Principal)

PRICES FOR SINGLE BID (LUMP SUM): Base Bid, Alternate Proposals, and Unit Prices
FORM OF PROPOSAL

To: **The College of New Jersey**

for: Interior Renovations at Trenton Hall

Date _____

A. BID:

1. **Base:** We, _____, the Undersigned, in accordance with the published advertisement inviting proposals, will furnish all labor, material, equipment and services necessary for the complete construction, as defined in the advertisement, specimen contract, specifications, addendums/clarifications/bulletins, drawings, and proposal, for the Contract amount indicated below for the **above noted project** in strict accordance with the Contract Documents and Addenda thereto for the total sum of:

_____ Dollars \$ _____
(words)

General Construction (Single overall Prime Contract)

2. **Alternate No. 1 – Deduct:**

Delete all scope of work for Room 127 Conference room. This includes cabinetry, electrical and data work.

_____ Dollars \$ _____
(words)

Alternate No. 2 – Deduct:

Office Doors 102, 103, and 113, and all associated components and trim/molding, shall be carefully removed during demolition and salvaged for reinstallation for modified office layout. Doors 102A, 110A, and 113A shall be new as indicated in the bid documents. (Base bid includes all new doors).

_____ Dollars \$ _____
(words)

Alternate No. 3 – Deduct:

New wainscot and molding to be limited to areas immediately affected by construction. See attached sketches SKA5.01.1 and SKA5.01.2 for more information. (Base bid includes all new molding between doors and/or wall ends).

_____ Dollars\$ _____
(words)

Alternate No. 4 – Deduct:

Delete 4 new WAP points (E-201). Delete 4 new IT outlets in new offices (exact locations to be determined prior to construction).

_____ Dollars\$ _____
(words)

3. CHECK LIST FOR BIDDERS:

A check list has been provided in these specifications for the use in completing this proposal. Bidders are encouraged to reference said list to minimize the opportunity for errors by the bidder.

- B. UNIT PRICES: We, the Undersigned, agree, if awarded the Contract to perform additional work or delete work at the Unit Prices set forth below or at a negotiated unit price (Unit Prices are for work that is in addition to or is deleted from the base bid work):

No Unit Prices are requested for this bid.

- C. AGREEMENT: We, the Undersigned, agree, if awarded the Contract, to execute an agreement for the above stated work and compensation on the Standard Form of Agreement Between Owner and Contractor.
- D. SURETY: We, the Undersigned, agree, if awarded the Contract, to execute and deliver to the Owner, prior to the signing of the Contract, the Performance and Payment Bonds as required.
- Contractor shall provide a Maintenance Bond at job completion for a period of one year for 100% of the final contract price.
- E. BID SECURITY: The attached bid security is to become the Property of the Owner in the event that the Contract and bond are not executed within the time set forth, as liquidated damages for the delay and additional expense (including the difference between the price provided with said bond and the next lowest responsive bidder) to the Owner caused thereby.

Certified Check	\$ _____
Bid Bond	\$ _____

F. STATEMENT:

1. We, the Undersigned, acting through its authorized officers and intending to be legally bound, agree that this bid proposal shall constitute an offer by the Undersigned to enter into a Contract with the acts and things therein provided, which offer shall be irrevocable for sixty (60) calendar days from the date of opening hereof and that the Owner may accept this offer at any time during said period by notifying the Undersigned of the acceptance of said offer.

2. We, the Undersigned, acknowledge receipt of the following Addenda/Clarifications:

Addenda Number

Dated

The undersigned further agrees to comply with the requirements as to conditions of employment, wage rates, and hours of labor set forth in the Contract Documents.

Dated _____

Firm Name _____ Phone Number: _____

Address _____

**If a corporation, give the State of Incorporation, using the phrase:

"A corporation organized under the laws of _____."

If a partnership, give names of the partners, using also the phrase:

"Co-partners trading and doing business under the firm name and style of _____."

If an individual using a trade name, give individual name, also using the phrase:

"An individual doing business under the firm name and style of _____."

Dated: _____

STATE OF _____

SS.

COUNTY OF _____

_____ being duly sworn say that the several matters stated in this proposal are in all respects true, and that no member of the State or employee of the College are interested in any way in this proposal.

Sworn and subscribed before me

Bidder signs above line

this _____ day of _____ 20____

Print Name

and

Title

SUBCONTRACTOR INFORMATION FOR SINGLE BID (LUMP SUM)

Pursuant to the State Colleges Contract Law, N.J.S.A. 18A:64-76.1, all bids submitted shall set forth the names and license numbers of all subcontractors to whom the bidder intends to subcontract the plumbing and gas fitting work; the refrigeration, the heating and ventilating systems and equipment; the electrical work, including any electrical power plants; tele-data, fire alarm, or security systems; the structural steel and ornamental iron work (individually, the "Trade" or collectively, the "Trades").

For each Trade listed below for which the work will be completed by a subcontractor you must list for each such subcontractor at a minimum the name and, where applicable, license number (or in lieu thereof enclose a copy of the license with this form) and preferably you will also list the subcontractor's address, telephone number, and fax number. If the work will be self-performed by the bidder, you may indicate that by inserting the name of the bidder (next to "Name"). If work by that Trade is not required per the scope of work of the project, you may indicate that by inserting "Not required" (next to "Name"). If the name of a subcontractor is not provided on this form for any one or more of the Trades, the bidder, in submitting its bid, certifies that, for such Trades, either the work will be self-performed by the bidder, or the work is not required per the scope of work.

Failure to complete this form as required may result in your bid being disqualified.

Plumbing and Gas Fitting Work

List information for Subcontractor, if any:

Name: _____
License Number: _____
Address: _____

Telephone: _____
Fax: _____

Refrigeration, Heating and Ventilating Systems and Equipment

List information for Subcontractor, if any:

Name: _____
License Number: _____
Address: _____

Telephone: _____
Fax: _____

Electrical Work, including any Electrical Power Plants, Tele-data, Fire Alarm, or Security Systems

List information for Subcontractor, if any:

Name: _____
License Number: _____
Address: _____

Telephone: _____
Fax: _____

Structural Steel Work and Ornamental Iron Work

List information for Subcontractor, if any:

Name: _____
License Number: _____
Address: _____

Telephone: _____
Fax: _____

Bidder Name

By: _____
Signature

Printed Name of Signing Individual

Date

SMALL BUSINESS, MINORITY AND/OR FEMALE-OWNED BUSINESS REPORTING

1. Contractor and sub-contractors are requested to check all of the following that apply to their company and, if applicable, submit a copy of their certificate(s):

A. My company is certified by the NJ Department of Treasury, Division of Revenue as a:

_____ small business _____ minority-owned business _____ female-owned business

B. My company is certified by the NJ Department of Transportation as a:

_____ small business _____ minority-owned business _____ female-owned business

C. My company is a _____ small business _____ minority-owned or _____ female-owned but is not certified by either NJ Department.

C. _____ My company is not a small business, minority-owned or female-owned.

Signed

Date



PERFORMANCE BOND & PAYMENT BOND

BOND NO. _____

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned _____
_____ as Principal, and _____, a
corporation of the State of _____, duly authorized to do business in the State of New
Jersey, having an office at _____, are hereby held and
firmly bound unto The College of New Jersey in the Penal Sum of
_____ DOLLARS, for payment of which
well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators,
successors and assigns.

SIGNED this _____ day of _____, 20____

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT, WHEREAS, the above named Principal
did on the _____ day of _____, 20____, enter into a written contract with The College
of New Jersey for _____ which said contract is made a part
of this bond as set forth herein;

NOW, if the said _____ shall well and faithfully
do and perform the things agreed by _____ to be done and performed according to the
terms of the said contract; shall pay all lawful claims of sub-contractors, materialmen, laborers, persons, forms of
other suppliers or teams. fuel, oils, implements or machinery furnished, used or consumed in the carrying
forward, performing, or completing of said contract, we agreeing and assenting that this undertaking shall be for
the benefit of any subcontractor, materialman, laborer, person, firm or corporation having a just claim, as well as
for the obligee herein; then this obligation shall be void, otherwise the same shall remain in full force and effect;
it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall in
no event exceed the penal amount of this obligation as herein stated.

The said surety hereby stipulated and agrees that no modifications, omissions, or additions in or to the terms of
the said contract, or in or to the plans and specifications therefore shall in any wise effect the obligation of said
surety on its bond.

This bond is given in compliance with the requirements of the statutes of the State of New Jersey including
N.J.S.A. 18A:64-68 and any amendments thereof.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF

Witness

BY: _____

Witness as to Surety

BY: _____
ATTORNEY-IN-FACT

Countersigned

NOTE: General Power of Attorney and the current

this _____ day of _____, 20_____

BY: _____

financial statement of the bonding company
must be attached to each copy (a total of three)
of the Performance Bond.

SURETY DISCLOSURE STATEMENT AND CERTIFICATION

_____, surety(ies) on the attached bond, hereby certifies(y) the following:

- (1) The surety meets the applicable capital and surplus requirements of R.S. 17:17-6 or R.S. 17:17-7 as of the surety's most current annual filing with the New Jersey Department of Insurance.
- (2) The capital (where applicable) and surplus, as determined in accordance with the applicable laws of the State of New Jersey, of the surety(ies) participating in the issuance of the attached bond is (are) in the following amount(s) as of the calendar year ending December 31, ____, (insert most recent calendar year for which capital and surplus amounts are available), which amounts have been certified as indicated by certified public accountants (indicating separately for each surety that surety's capital and surplus amounts, together with the name and address of the firm of certified public accountants that shall have certified those amounts):

- (3) (a) With respect to each surety participating in the issuance of the attached bond that has received from the United States Secretary of the Treasury a certificate of authority pursuant to 31 U.S.C. 9305, the underwriting limitation established therein and the date as of which that limitation was effective is as follows (indicating for each surety that surety's underwriting limitation and the effective date thereof):

- (b) With respect to each surety participating in the issuance of the attached bond that has not received such a certificate of authority from the United States Secretary of the Treasury, the underwriting limitation of that surety as established pursuant to R.S. 17:18-9 as of date on which such limitation was so established, is as follows (indicating for each such surety that surety's underwriting limitation and the date on which that limitation was established):

- (4) The amount of the bond to which this statement and certification is attached is \$_____.

- (5) If, by virtue of one or more contracts of reinsurance, the amount of the bond indicated under item (4) above exceeds the total underwriting limitation of all sureties on the bond as set forth in items (3) (a) or (3) (b) above, or both, then for each such contract of reinsurance:

- (a) The name and address of each such re-insurer under that contract and the amount of that re-insurer's participation in the contract is as follows:

-
-
- (b) Each surety that is party to any such contract of reinsurance certifies that each reinsurer listed under item (5) (a) satisfies the credit for reinsurance requirement established under P.L. 1993, c. 243 (C. 17:51B-1 *et seq.*) and any applicable regulations in effect as of the date on which the bond to which this statement certification is attached shall have been filed with the appropriate public agency.

CERTIFICATION

(to be completed by an authorized certifying agent for each surety on the bond)

I, _____ (name of agent), as _____ (title of agent)

for _____ (name of surety),

a corporation/mutual insurance company/other (indicate type of business organization by circling one) domiciled in _____ (state of domicile), DO HEREBY CERTIFY that, to the best of my knowledge, the foregoing statements made by me are true, and ACKNOWLEDGE that, if any of those statements are false, this bond is VOID and I am subject to punishment.

(Signature of certifying agent)

(Printed name of certifying agent)

(Title of certifying agent)

(Date of Certification)